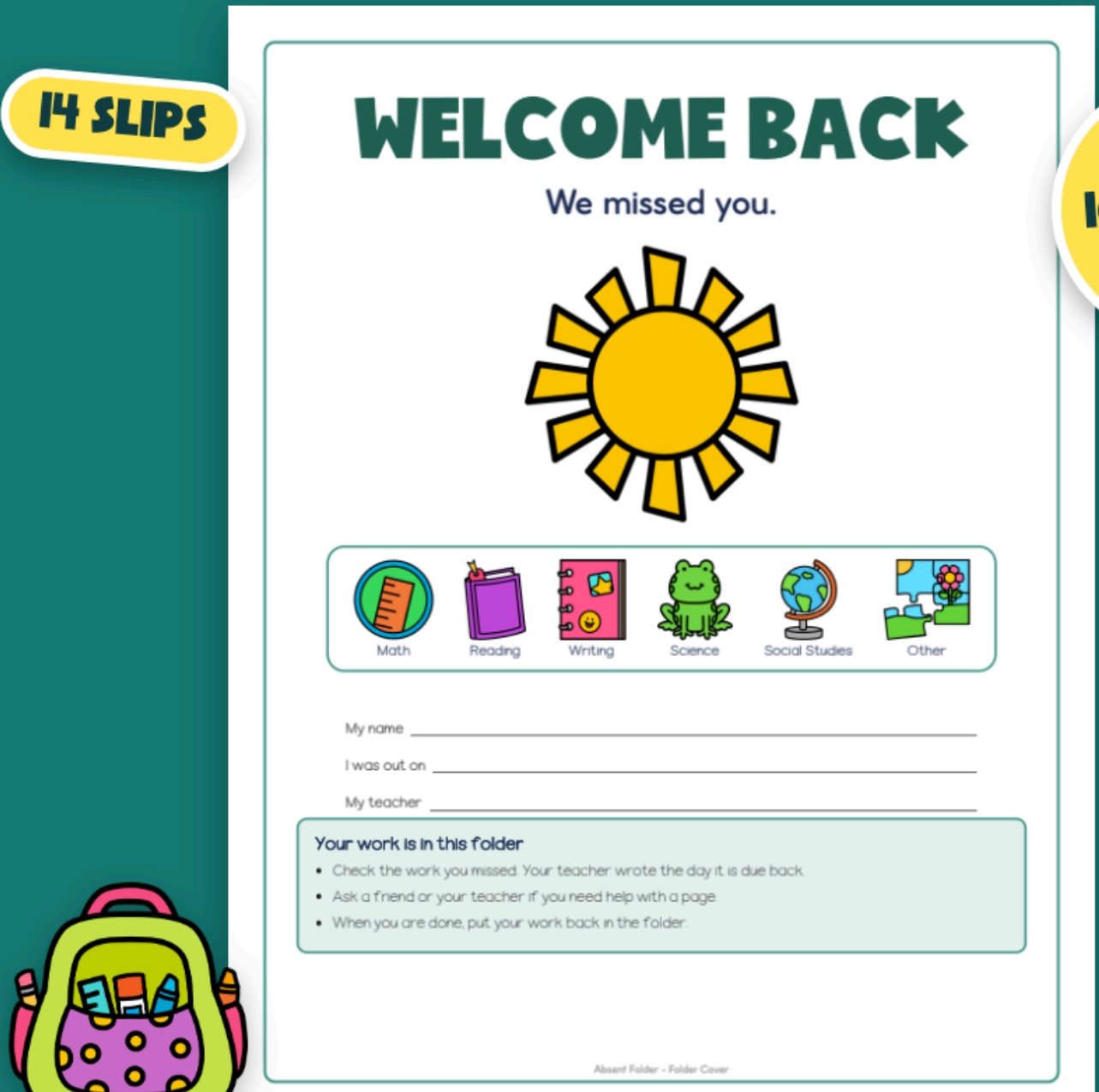
ABSENT FOLDER

Work log and cut-apart slips

14 SLIPS

16 PAGES



Bright Path Sped

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One classroom license

- This file is for one classroom: one teacher and the students in that room.
- Please do not share it, post it online, or sell it.
- Extra licenses for a team or a school are available on the product page.

This is a fillable PDF. It is NOT a slide deck or a document file.

- Open it in Adobe Acrobat Reader, Preview, or a web browser. Click a line and type.
- Save a copy under a new name before you close it, so the names you typed stay in that copy.
- Or print it and write by hand. Every page still reads in black and white.

Print at 100 percent

Turn off fit to page and shrink to fit so every slip keeps its size. Use cardstock for the folder cover if you have it. Cut on the solid lines.

Student records

An absent work page and a log carry a student's name and dates. Keep them with your other classroom records.

What this is

A folder cover, an absent work page, a log and cut-apart slips. Your school's rule for make-up work stays separate. Write it on the blank line.

The example students on pages 11 to 14 are invented and say so on the page.

Need help?

If a page will not print the way you expect, use Ask a Question on the product page. We are glad to help.

Print one test page first, then print the rest of the set.

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PREVIEW

How to Use This

Four short steps, and what this set is and is not.

Type or write

- Click a line and type the name, the dates and the subjects.
- Or print the page and write on the line.
- A line you leave empty prints empty.

Print

- Print at 100 percent.
- Cardstock keeps the folder cover stiff; copy paper works.
- Use the black-and-white slips to save ink.

Cut

- Cut on the solid lines.
- Six or eight slips a sheet. Each cut is one straight line.
- Keep the slips in the folder so they are ready to send.

Log

- Write each absence on the log (page 7) the same day.
- Count the week on the summary (page 14) on Friday.
- A filled example is on pages 11 to 14.

Keep a master copy

- Keep one clean copy of the file. Save a new copy for each class or each year.
- Print one sheet first and check the lines and the cut lines before you print a stack.
- Re-print a sheet any time. Nothing on the sheet changes when you print it.

What this is, and what it is not

- A folder cover, an absent work page with six subject boxes, a log, cut-apart slips, a week summary and a note home.
- It is NOT a grade, a report card, or a record of why a student was out.
- This is a fillable PDF. It is NOT a slide deck or a document file.
- Every student in the examples is invented.

Our rule (your school writes it)

Write your school's make-up work rule on the lines below. This set does not state one.

_____

_____

PREVIEW

Absent Work

Put a check in the box for each subject you missed. Write the day the work was sent and the day it comes back.

My name _____ Days I was out _____

☐  **Math**

Work sent _____

Returned by _____

☐  **Reading**

Work sent _____

Returned by _____

☐  **Writing**

Work sent _____

Returned by _____

☐  **Science**

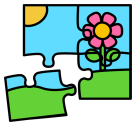
Work sent _____

Returned by _____

☐  **Social Studies**

Work sent _____

Returned by _____

☐  **Other**

Work sent _____

Returned by _____

PREVIEW

While You Were Out: Ink-Saver Slips

Eight to a sheet, in black and white to save ink. Cut on the solid lines.



While You Were Out

Name _____ Date _____

While you were out, we:

_____

_____



While You Were Out

Name _____ Date _____

While you were out, we:

_____

_____



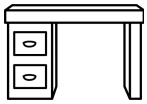
While You Were Out

Name _____ Date _____

While you were out, we:

_____

_____



While You Were Out

Name _____ Date _____

While you were out, we:

_____

_____



While You Were Out

Name _____ Date _____

While you were out, we:

_____

_____



While You Were Out

Name _____ Date _____

While you were out, we:

_____

_____



While You Were Out

Name _____ Date _____

While you were out, we:

_____

_____



While You Were Out

Name _____ Date _____

While you were out, we:

_____

_____

PREVIEW

Example: Absent Work

Ellis is invented, out Monday and Friday. Blank page: 6.

My name Ellis (invented)

Days I was out Mon and Fri

[X]  **Math**

Work sent **Mon**

Returned by **Wed**

[X]  **Reading**

Work sent **Mon**

Returned by **Wed**

[ ]  **Writing**

Work sent -

Returned by -

[X]  **Science**

Work sent **Fri**

Returned by **Mon**

[ ]  **Social Studies**

Work sent -

Returned by -

[ ]  **Other**

Work sent -

Returned by -

Read it with the log

- Math and Reading: sent Monday, due Wednesday, Yes on page 12.
- Science: sent Friday, due Monday, Not yet on the log.

PREVIEW

Filled Example: Six Slips

Names and work are invented. Each slip matches one row on the log, page 12. The blank slips are on pages 8 and 9.

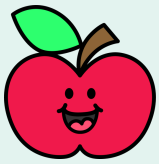


While You Were Out

Name **Ellis (invented)**

Date **Mon**

While you were out, we:
we did a fraction sheet and read the next chapter.



While You Were Out

Name **Nia (invented)**

Date **Mon**

While you were out, we:
we made a class map and talked about the streets.



While You Were Out

Name **Marco (invented)**

Date **Tue**

While you were out, we:

we wrote a short story about a bike ride.



While You Were Out

Name **Owen (invented)**

Date **Wed**

While you were out, we:
we practiced adding and wrote a list of words.



While You Were Out

Name **Tess (invented)**

Date **Thu**

While you were out, we:
we read a story and answered three questions.



While You Were Out

Name **Ellis (invented)**

Date **Fri**

While you were out, we:
we watched a seed grow and drew what we saw.

PREVIEW

A Note Home

Send this when you choose. Type the blanks, or print and write.

Student _____ Days out _____

Work sent on _____ Return by _____

Dear family

Your child was out on the days above. The work is in the folder, and it comes back by the date above.

From _____

Something to know (optional):

Anything to share (optional)

Before you send it

- Check the names. Each note carries one student's name only.
- Keep a copy with the absent work log for the week.
- Send it home the same week, while the dates are still clear to you.

Family signature and date _____ Note from school _____

PREVIEW