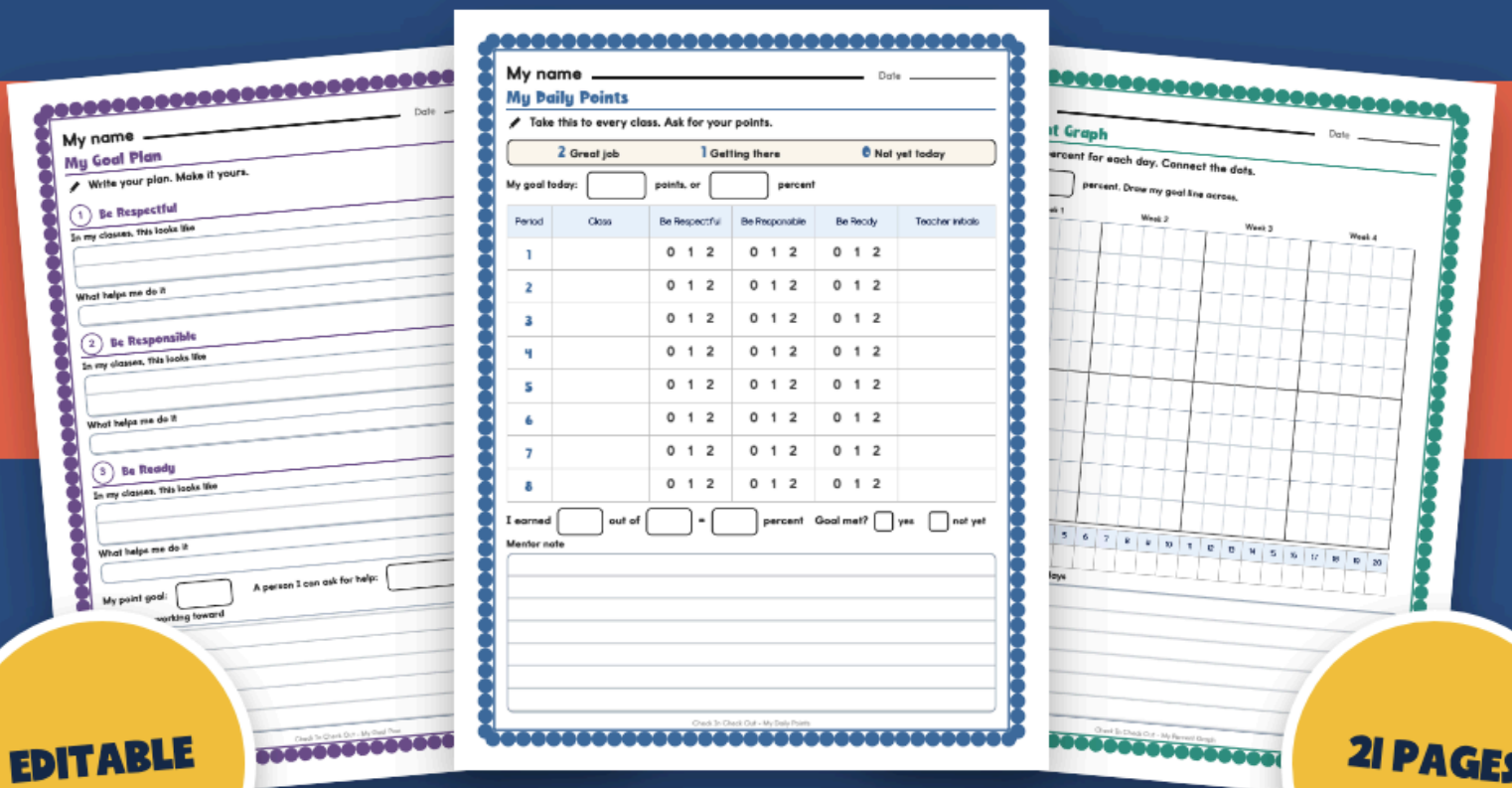
CHECK IN CHECK OUT GRADES 6-12

Period Tracker - Graph - Mentor Prompts



EDITABLE

21 PAGES

Bright Path Sped

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This is a fillable PDF

- Open it in a PDF reader (Adobe Acrobat Reader, Preview, or your browser), click into a line or a box, type, and Save As.
- The name line, the class and initials cells, the goal boxes, the totals, the ruled boxes and the check boxes are type-in fields. Page 7 lets you retype the three expectations and the words for 2, 1 and 0. You can also print and write by hand.
- It works offline. No account, no subscription, no internet connection needed after you download it.

Print at 100 percent

Turn off fit to page and shrink to fit so the boxes stay the size they are. Every page is black and white inside a colored border, so it still reads when copied in black and white.

Student work

A filled-in sheet, graph or note home carries a real student's name and behavior information. Keep it where you keep your other student records.

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PREVIEW

How to Use This (for Adults)

A daily routine: a short check-in, feedback from every teacher, a short check-out.

The day

- **Check in (2 to 5 minutes).** Greet the student, look at the goal together, check supplies, ask one prompt.
- **Carry the sheet.** The student hands it to each teacher; the teacher marks each expectation 2, 1 or 0 and initials.
- **Check out (2 to 5 minutes).** Add the points, find the percent, name one thing that went well, and plan for tomorrow.
- **Send it home** if your team wants a family signature (page 16).

The math

- Most points possible in a period: 3 expectations x 2 = **6**.
- A full day of 8 periods: 8 x 6 = **48** possible points.
- Percent = points earned / points possible, x 100.
- A period the student was not in (assembly, trip, absent) is left out of **both** numbers. See the example on page 18.

What 2, 1 and 0 can mean

- **2** = Great job
- **1** = Getting there
- **0** = Not yet today

Change these words on page 7 to match your team.

Comment starters (say what you saw)

I saw you ____.

You started right away in ____.

You used ____ when you got stuck.

Thank you for ____.

You asked for help with ____.

One thing to try in ____ is ____.

You came in ready with ____.

Tomorrow the plan is ____.

Your school's rules

Write your school or team rules here. This set does not state any.

The goal percent for this student

Who the mentor is and how long the plan runs

What happens when the goal is met, and when it is not

What this is, and what it is not

- A set of pages to run a daily point sheet, build a conversation and keep the numbers.
- Not a school policy, a behavior plan, a screener or a clinical tool. Rewards are examples: your school decides what is offered.
- Every student in the examples is invented.

PREVIEW

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My name _____ Date _____

My Daily Points

Take this to every class. Ask for your points.

2 Great job | **1** Getting there | **0** Not yet today

My goal today: [ ] points, or [ ] percent

Period	Class	Be Respectful	Be Responsible	Be Ready	Teacher initials
1		0 1 2	0 1 2	0 1 2	
2		0 1 2	0 1 2	0 1 2	
3		0 1 2	0 1 2	0 1 2	
4		0 1 2	0 1 2	0 1 2	
5		0 1 2	0 1 2	0 1 2	
6		0 1 2	0 1 2	0 1 2	
7		0 1 2	0 1 2	0 1 2	
8		0 1 2	0 1 2	0 1 2	

I earned [ ] out of [ ] = [ ] percent Goal met? ☐ yes ☐ not yet

Mentor note

PREVIEW

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My name _____ Date _____

My Daily Points: Blank

Type your points, or write them. Take it to class.

Type the three expectations in the top row, and what 2, 1 and 0 mean for you.

2	1	0
_____	_____	_____

My goal today: ☐ **points, or** ☐ **percent**

Period	Class	_____	_____	_____	Initials

I earned ☐ **out of** ☐ **=** ☐ **percent** **Goal met?** ☐ **yes** ☐ **not yet**

Mentor note

PREVIEW

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My name _____ Date _____

My Goal Plan

Write your plan. Make it yours.

1 Be Respectful

In my classes, this looks like

What helps me do it

2 Be Responsible

In my classes, this looks like

What helps me do it

3 Be Ready

In my classes, this looks like

What helps me do it

My point goal: **A person I can ask for help:**

What I am working toward

PREVIEW

My name _____ Date _____

How Did My Week Go?

Think about your week. Write your answers.

My percent this week: ☐ My goal was: ☐

This week I did each one:

Be Respectful	☐ most days	☐ some days	☐ not yet
Be Responsible	☐ most days	☐ some days	☐ not yet
Be Ready	☐ most days	☐ some days	☐ not yet

What worked for me

What was hard

One thing I will try next week

Something I am proud of

I want my mentor to know

PREVIEW

Check-In Prompts

For the mentor. Ask one each morning, then look at the goal together.

1
What is your goal for today?

Notes

2
Which class are you most ready for? Which one will be harder?

Notes

3
Do you have your planner, a pencil or pen, and your charged device?

Notes

4
What is one thing you will do in your first class to reach your goal?

Notes

5
What did you do yesterday that you want to do again today?

Notes

6
Who can you ask for help if you get stuck?

Notes

7
Is there anything I should know before your day starts?

Notes

8
On a scale of 0 to 2, how ready do you feel to start?

Notes

Listen first

- Pick one or two. You do not need all eight.
- Ask, then wait. Say back what you heard in your own words.

PREVIEW

A Note Home

Send this when you choose. Fill in the blanks in your own words.

Student _____ Mentor _____ Date _____

Dear family, your student is working on

This week's goal (percent) _____ Percent this week _____ Days at goal _____

What went well

What we are working on next (your wording)

Three things you can ask at home

- "What was the best part of your day?"
- "Which class was hardest, and what could help?"
- "What is your goal for tomorrow?"

Note from home

Family signature and date

PREVIEW

Team Review

Roll the weeks up for a meeting. Take the numbers from the weekly sheet (page 10) and the graph (page 11).

Student _____ Month _____ Team members _____

Week	Days with data	Days at goal	Average percent	Notes
Week 1				
Week 2				
Week 3				
Week 4				
Month				

What is working

What to change

Your school's next step

Write the next step your team decides on. This set does not state one.

_____

_____

_____

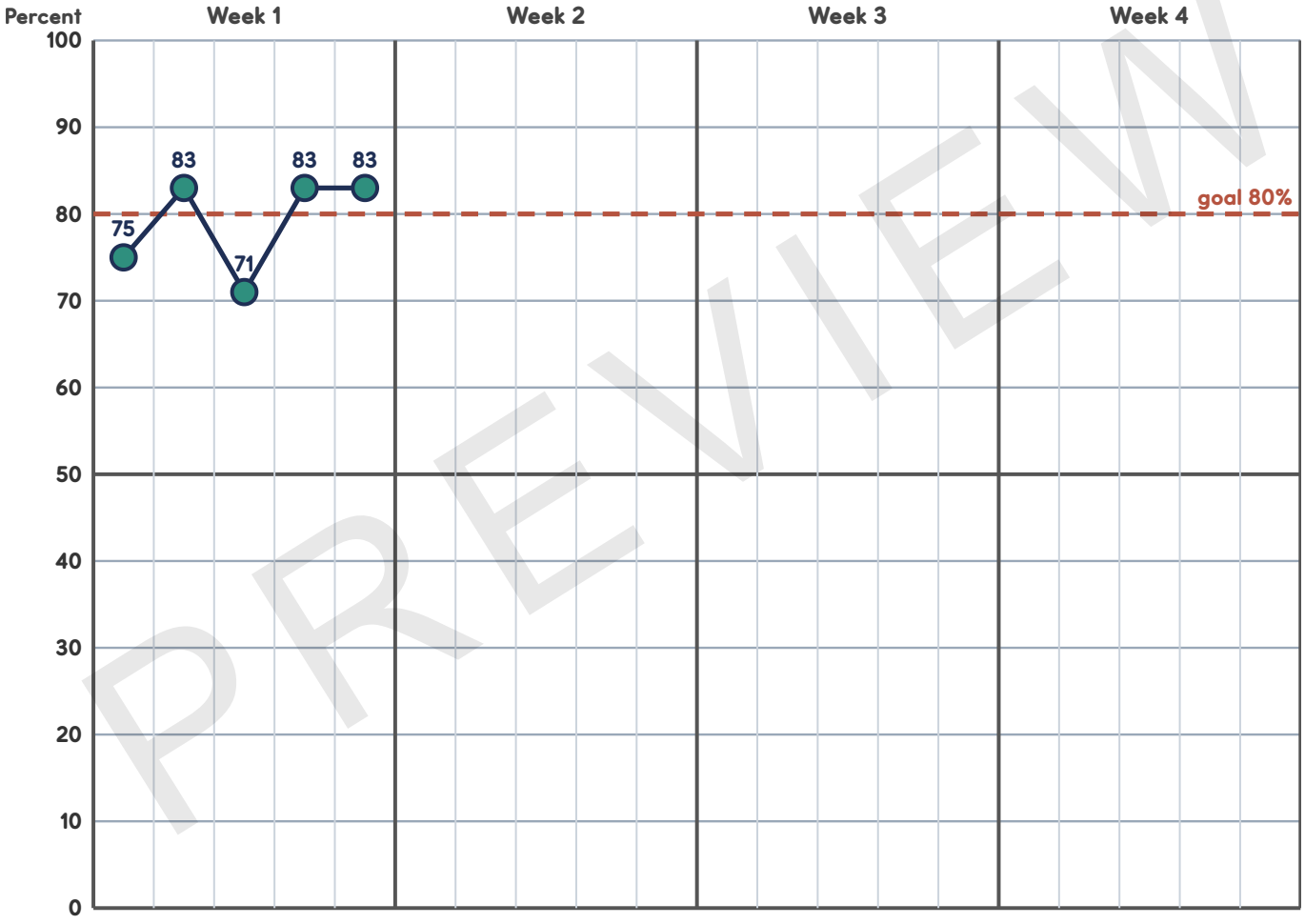
Who needs to hear about this, and when

PREVIEW

Jordan's Week (Invented Student)

The week table, then the five days dotted on the graph (page 11). Jordan is invented.

Day	Points earned	Points possible	Percent	Goal met?
Monday	36	48	75	not yet
Tuesday	40	48	83	yes
Wednesday	30	42	71	not yet
Thursday	35	42	83	yes
Friday	40	48	83	yes
Week total	181	228	79	3 of 5 days



PREVIEW

How to read it

Thursday is the day on page 18: 35 of 42 = 83 percent. The week adds to 181 of 228 points, which is **79 percent**, just under the 80 percent goal. The average of the five day percents (75 + 83 + 71 + 83 + 83) / 5 is also 79 percent. Jordan met the goal on **3** of 5 days. Every number comes from the tables on these two pages.