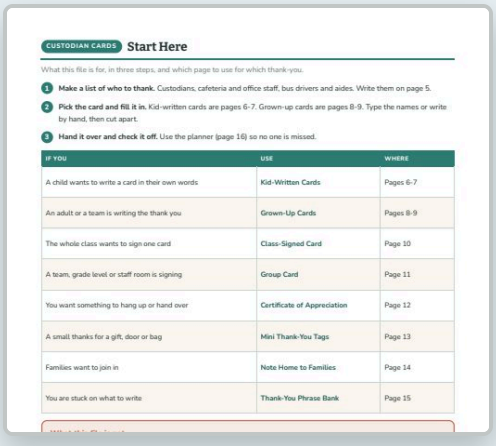
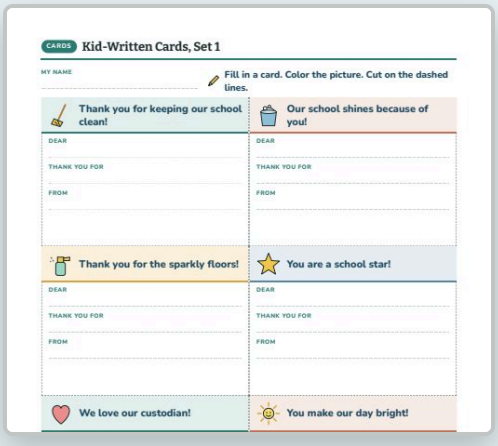
SCHOOL STAFF APPRECIATION · YEAR-ROUND

EDITABLE

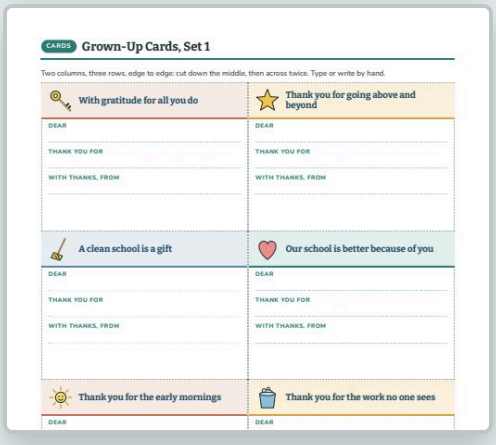
CUSTODIAN CARDS

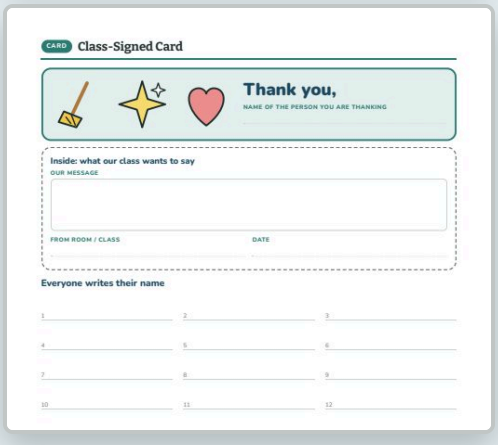
24 cut-apart thank-you cards, kid-written and grown-up, plus a class card, group card and certificate. Fillable PDF.













19 Pages | **24 Cards** | **Class Card** | **Fillable PDF**

BRIGHT PATH SPED

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A note on student information

Pages you fill in will contain confidential student information. Keep completed pages secure, follow your district's FERPA and records policies, and consider using first names or initials on anything that leaves your classroom.

Found a problem? Want something added?

Please use the **Ask a Question** tab on the product page before leaving a review — every question is read, and a fix to the file is a free update. Updates are always free: re-download from **My Purchases**. If this resource saved you time, an honest rating on Teachers Pay Teachers (**My Purchases → Leave a Review**) helps other teachers find a small shop, and TPT credits you toward future purchases for it.

PREVIEW

CUSTODIAN CARDS

Start Here

What this file is for, in three steps, and which page to use for which thank-you.

1. **Make a list of who to thank.** Custodians, cafeteria and office staff, bus drivers and aides. Write them on page 5.
2. **Pick the card and fill it in.** Kid-written cards are pages 6-7. Grown-up cards are pages 8-9. Type the names or write by hand, then cut apart.
3. **Hand it over and check it off.** Use the planner (page 16) so no one is missed.

IF YOU	USE	WHERE
A child wants to write a card in their own words	Kid-Written Cards	Pages 6-7
An adult or a team is writing the thank you	Grown-Up Cards	Pages 8-9
The whole class wants to sign one card	Class-Signed Card	Page 10
A team, grade level or staff room is signing	Group Card	Page 11
You want something to hang up or hand over	Certificate of Appreciation	Page 12
A small thanks for a gift, door or bag	Mini Thank-You Tags	Page 13
Families want to join in	Note Home to Families	Page 14
You are stuck on what to write	Thank-You Phrase Bank	Page 15

What this file is not

Not tied to any date: use it any day of the year. Not a school policy, and not a rule about gifts or recognition. Your school's own rule, if it has one, goes on the blank line on page 5.

Before you cut

- [ ] Names listed on page 5.
- [ ] Printer set to Actual size, not Fit to page.
- [ ] Scissors and a stapler or tape ready.

After you hand them over

- [ ] Handed over marked on the planner (page 16).
- [ ] Any card left over saved in the card box (page 17).
- [ ] Anyone missed written on the planner.

PREVIEW

CUSTODIAN CARDS

How the Type-In Fields Work

Ninety seconds of reading. Type the names once, or print and write by hand.

Type it or write it

Click a line and type a name or a message. Or print the page and let a child write with a pencil. Every card works both ways and still reads when copied in black and white.

Cut the cards apart

Each card page is two columns and three rows, edge to edge. Cut down the middle, then across twice. Print at **Actual size**, not Fit to page.

What this file is

A fillable PDF. The type-in fields are built into the document, so it works offline with no account and looks the same on every machine that opens it. You can type in the boxes and print the pages, but you cannot drag the boxes around.

Two tones, one set

Kid-written cards use big friendly print and short blanks a child can fill. **Grown-up** cards use a warmer, plainer voice for staff, parents and teams. The pictures are drawn for this set and are the same quality on both.

If something does not work

The text disappears when I close it. It was opened in something that fills fields but does not save them. Download it, open it in Acrobat Reader (free), and use Save As.

I need more cards. Print the page again; every sheet is blank.

Anything else: use the **Ask a Question** tab on the product page. Every question is read, and a fix to the file is a free update.

Names on cards

A card only carries the names you type or write. Keep children's names off anything posted outside the school.

Printing tips

Print card pages on card stock if you have it. The pictures are light on ink: no page is mostly dark. Print the class card and the group card single-sided so the back stays free for a drawing.

Notes for this set

PREVIEW

SETUP

Who Are We Thanking?

List the people first, then pick a card for each. The planner (page 16) points back here.

TEACHER / CLASS

SCHOOL YEAR OR TERM

WHO IS ORGANIZING

#	NAME	JOB (CUSTODIAN, LUNCH, OFFICE, BUS, AIDE)	ONE THING THEY DO FOR US	CARD PAGE
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				

Your school's own rule about gifts or recognition (write it once)

Where the signed cards are kept until they are handed over

PREVIEW

CARDS

Kid-Written Cards, Set 1

MY NAME

Fill in a card. Color the picture. Cut on the dashed lines.



Thank you for keeping our school clean!

DEAR

THANK YOU FOR

FROM



Our school shines because of you!

DEAR

THANK YOU FOR

FROM



Thank you for the sparkly floors!

DEAR

THANK YOU FOR

FROM



You are a school star!

DEAR

THANK YOU FOR

FROM



We love our custodian!

DEAR

THANK YOU FOR

FROM



You make our day bright!

DEAR

THANK YOU FOR

FROM

PREVIEW

CARDS

Grown-Up Cards, Set 1

Two columns, three rows, edge to edge: cut down the middle, then across twice. Type or write by hand.



With gratitude for all you do

DEAR

THANK YOU FOR

WITH THANKS, FROM



Thank you for going above and beyond

DEAR

THANK YOU FOR

WITH THANKS, FROM



A clean school is a gift

DEAR

THANK YOU FOR

WITH THANKS, FROM



Our school is better because of you

DEAR

THANK YOU FOR

WITH THANKS, FROM



Thank you for the early mornings

DEAR

THANK YOU FOR

WITH THANKS, FROM



Thank you for the work no one sees

DEAR

THANK YOU FOR

WITH THANKS, FROM

PREPARED BY

DATE

HANDED TO

PREVIEW

CARD

Class-Signed Card







Thank you,

NAME OF THE PERSON YOU ARE THANKING

Inside: what our class wants to say

OUR MESSAGE

FROM ROOM / CLASS

DATE

Everyone writes their name

1	2	3
4	5	6
7	8	9
10	11	12
13	14	15
16	17	18
19	20	21
22	23	24

Teacher: print and hang the card flat in the hallway or a staff room, or pass it around. Page 11 is for a card that passes around adults.

PREVIEW

CARD

Group Card for a Team, Grade Level or Whole School

Everyone adds a line. Pass it around a team, a grade level or a staff room.

THIS CARD IS FOR _____ FROM THE (TEAM / GRADE / SCHOOL) _____ DATE _____



Thank you for all you do for our school

NAME	GRADE / ROLE	ONE LINE FROM ME

PREVIEW

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CERTIFICATE **Certificate of Appreciation**



Certificate of Appreciation

presented with thanks to

NAME

for

WHAT THEY DO THAT MAKES OUR SCHOOL BETTER

SIGNED

DATE

FROM (CLASS, TEAM OR SCHOOL)

GIVEN BY

PREVIEW