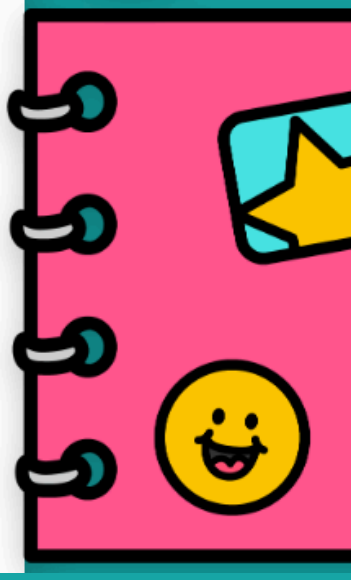
LONG RANGE PLANS

YEAR AT A GLANCE + UNIT PLANNER





EDITABLE



Bright Path Sped

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Turn off fit to page and shrink to fit. The grids use thin dark lines, so they photocopy in black and white and you can write in any cell by hand.

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PREVIEW

How to Use Your Planner

Five steps, a few planning tips, and who fills in what.

Five steps

1. Open the PDF in a reader. Click a cell and type. Press Tab to move to the next one.
2. Type short phrases in the grids (a unit name, not a paragraph). Details go on the unit planner.
3. Save As with your name and the year, such as Long Range Plans 2026-2027.
4. Print at 100 percent on letter paper. Use a binder or a folder for the year.
5. Print a fresh copy each quarter and write changes by hand in pen.

Planning tips

- Plan backward: put your big dates (breaks, reports, testing) on the calendar page first, then the units.
- A unit that runs two months? Type it in both months, so a quick look shows it is still going.
- Leave a row blank on purpose. A blank month is a place for review, catch-up or a snow day.
- Re-use it: Save As again next summer, and change only what moved.

Who fills in what

- One teacher, one class: fill every subject page.
- A special education or resource teacher: use the team page to line up units with your co-teacher.
- A single subject teacher: fill only your subject page and the calendar.

My own tips

PREVIEW

Binder Divider Tabs

Print on cardstock and cut apart: 8 tabs, one for each part of your binder.

YEAR AT A GLANCE

ENGLISH LANGUAGE ARTS

MATH

SCIENCE

SOCIAL STUDIES

SPECIALS

UNITS AND PACING

STANDARDS

PREVIEW

Unit Sequence

The order you teach units in, one row per unit. A scope and sequence in one page.

School year _____ Teacher _____ Grade or subject _____

#	Unit title	Subject	Starts	Wks	Standards (write your own)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					

PREVIEW

Quarter Overview

All four quarters on one page. Write the months your school uses, then the main unit for each subject.

School year _____ Teacher _____ Grade _____

Quarter 1

Months

ELA

Math

Science

Social Studies

Specials

Big goals

Assessments and reports

Quarter 2

Months

ELA

Math

Science

Social Studies

Specials

Big goals

Assessments and reports

Quarter 3

Months

ELA

Math

Science

Social Studies

Specials

Big goals

Assessments and reports

Quarter 4

Months

ELA

Math

Science

Social Studies

Specials

Big goals

Assessments and reports

PREVIEW

Math

Plan Math by month. Short phrases here, details on the unit planner.

School year _____ Teacher _____ Grade _____

Month	Unit	Key skills	Fluency and practice	Assessments
Sept				
Oct				
Nov				
Dec				
Jan				
Feb				
Mar				
Apr				
May				
June				

Standards for this subject (write your own)

_____

_____

_____

_____

PREVIEW

Specials

Plan Specials by month. Short phrases here, details on the unit planner.

School year _____ Teacher _____ Grade _____

Month	Art	Music	PE	Library and other
Sept				
Oct				
Nov				
Dec				
Jan				
Feb				
Mar				
Apr				
May				
June				

Standards for this subject (write your own)

_____

_____

_____

_____

PREVIEW

Unit Pacing, Week by Week

Spread one unit across its weeks. Add or cross out weeks to match your unit.

Unit title _____ Subject _____ Weeks planned _____

Week	Focus for the week	Lessons and activities	Check for understanding
Week 1			
Week 2			
Week 3			
Week 4			
Week 5			
Week 6			
Week 7			
Week 8			

Days set aside for assessment _____ Days set aside for review _____

Standards for this unit (write your own) _____

PREVIEW

Our Year Ahead: A Note to Families

Copy the main units from your plans into this page and send it home. Your school decides what goes to families.

Teacher _____ Grade _____ Room _____

Dear families,

Subject	Fall	Winter	Spring
ELA			
Math			
Science			
Social Studies			
Specials			

Ways you can help at home

How to reach me _____ Best time to reach me _____

PREVIEW

Unit Planning Starters

Sentence starters for the unit planner. Copy one, finish it, and move on.

Goals and big ideas

By the end of this unit, students will be able to ____.

The big idea of this unit is ____.

The question we keep coming back to is ____.

Students will show what they know by ____.

I can statements

I can ____.

I can explain ____ in my own words.

I can show ____ with a picture or a model.

I can use ____ to solve ____.

Checking and changing

We check this unit with ____ in week ____.

If most of us are not there yet, I will ____.

Students who finish early will ____.

Next time I teach this unit I will change ____.

My own starters

_____

_____

_____

_____

PREVIEW

A Filled-In Year at a Glance

Ms. Rivera and this Grade 3 class are invented, and the units are made up. It is the grid on page 7, typed in.

Month	Wks	ELA	Math	Science	Social Studies	Specials
Sept	3	Routines and read-alouds	Number sense	Lab safety and tools	Our classroom community	Art: line
Oct	4	Story elements	Place value	Life cycles	Maps and globes	Music: beat
Nov	3	Opinion writing	Add and subtract	Life cycles	Communities	PE: games
Dec	3	Nonfiction text features	Intro to multiplication	Forces and motion	Traditions	Art: color
Jan	4	Poetry	Multiplication facts	Forces and motion	Local government	Music: rhythm
Feb	3	Informational writing	Division	Weather	Famous Americans	PE: teamwork
Mar	4	Fables and folktales	Fractions	Weather	Needs and wants	Library: research
Apr	3	Research project	Fractions	Earth materials	Geography project	Art: shape
May	4	Narrative writing	Time and measurement	Ecosystems	Then and now	Music: singing
June	3	Review and celebrate	Geometry and review	Review stations	Year in review	Field day

PREVIEW

Add it up

- Weeks by month: 3 + 4 + 3 + 3 + 4 + 3 + 4 + 3 + 4 + 3 = 34 teaching weeks.
- Math has 9 different units and Science has 7 across the 10 months.
- 4 of those units run two months in a row, so they appear in both months.

Notes and Reminders

Dates, changes, ideas, and things to order.

Date or topic

PREVIEW