SPECIAL EDUCATION · VISUAL SUPPORTS COLLECTION

EDITABLE

Must Do May Do



30 PAGES | 16 TASK CARDS | BOARD + CHECKLIST | 8 WORKSHEET JOBS

✦ BRIGHT PATH SPED

PLEASE READ

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PREVIEW

01

Board and Task Cards

A Must Do May Do board, 16 task cards in color and in black and white, and 8 blank cards the student or teacher fills in.

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PREVIEW

BOARD

Must Do May Do Board (Color)

MUST DO

Do these first.

card 1 here

card 2 here

card 3 here

MAY DO

Then I choose one.

card 1 here

card 2 here

card 3 here

PREVIEW

CARDS

Task Cards, Set 2 (Color)

Cut the cards. Pick one.



Computer

Use the computer.



Journal

Write in my journal.



Listen

Listen to a story.



Game

Play a table game.



Build

Build with blocks.



Science

Do a science job.



Word work

Practice my words.



Shapes

Make shapes.

PREVIEW

CARDS

Task Cards, Set 2 (Ink-Saver)

Cut the cards. Pick one.



Computer

Use the computer.



Journal

Write in my journal.



Listen

Listen to a story.



Game

Play a table game.



Build

Build with blocks.



Science

Do a science job.



Word work

Practice my words.



Shapes

Make shapes.

PREVIEW

02

Student Pages

A must do and may do list, a week plan, 8 Must Do or May Do? jobs, a page of my own may do choices and a tracker the student colors.

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PREVIEW

PRACTICE

My Week Plan

My name _____ **Week of** _____

☆ **Write my must do and my may do for each day.**

	☑ Must do	★ May do
Mon		
Tue		
Wed		
Thu		
Fri		

PREVIEW

PRACTICE

Must Do or May Do? Part 2

My name _____ Today _____

Read it. Circle one.

1.  Clean up my table.

Must do

May do

2.  Play a quiet game after my work.

Must do

May do

3.  Read my book for the group.

Must do

May do

4.  Listen to a story after my work.

Must do

May do

PREVIEW

03

Using It, Data and Home

How to use the board, cards and pages, an answer key, a log and a weekly roll-up with a graph, a filled example, a family page, a hand-off page for another adult, a phrase bank and a label sheet.

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PREVIEW

REFERENCE

How to Use the Board, Cards and Pages

BEFORE YOU PRINT

The board is page 6 (ink-saver, page 7). The task cards are on pages 8–9 (ink-saver, pages 10–11); print them on cardstock if you can. The student pages are 14–19.

THE BOARD

Two columns. MUST DO is for the jobs that come first; MAY DO is for the choices after. Each column has 3 card-sized slots. Hang it where students can see it, then tape or clip a task card in each slot. Which jobs are must do and which are may do is your call, and your room's own rule.

THE TASK CARDS

16 cards, 8 to a page, cut 2 across and 4 down, so each cut is one straight line. A card is only a job with a picture, so the same card can be must do today and may do tomorrow. 8 blank cards (page 12) hold any job not printed here.

MUST DO OR MAY DO?

Pages 16–17: 8 everyday jobs. The student reads one and circles Must do or May do. 4 are must do and 4 are may do (key, page 22).

THE STUDENT LISTS

Page 14: 5 must do rows and 3 may do rows, each with a box to check. Page 15: a must do and a may do for each of 5 days. Page 18: 3 may do choices to draw or write. Nothing to mark on these.

THE MUST DO TRACKER

Page 19: 20 circles (5 days, 4 jobs a day). The student colors one for each must do finished. The circles are the student's own count; the board log is yours.

WHAT COUNTS ON THE BOARD LOG

One row a day: the date, the first must do card, how many students were there, and how many finished every must do before a may do (log, page 23). What counts as finished is your own call, made the same way each day.

WHAT THIS IS, AND IS NOT

A printable board, task cards, student pages and a tally. It is not an editable online slideshow, a behavior plan or a clinical procedure; it follows no named method and promises no outcome. Which jobs come first is your judgment and your classroom's rule.

SENDING IT HOME

Family page: page 26, six small cards and a note. Hand-off page: page 27, for another adult or room.

WRITING IT DOWN

One log row a day; one roll-up row a week (page 24). The example (page 25) uses an invented class, Room 12. Your own words: phrase bank, page 28.

PREVIEW

LOG

Board Log

CLASS OR GROUP

WEEK OF

PAGES IN USE

#	DATE	FIRST MUST DO (CARD)	STUDENTS THERE	FINISHED EVERY MUST DO	INITIALS
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

ONE ROW A DAY

Write the first must do card in the same short words each day, and how many students were there.

FINISHED

Count the students who did every must do before a may do. Totals go on the roll-up (page 24).

PREVIEW

NOTES

Family Page

Send home the week the board is new. No totals — the roll-up has those.

STUDENT (FIRST NAME) _____

WEEK OF _____

FROM (TEACHER) _____

TASK CARDS, SIZED FOR THE KITCHEN

At school we use a Must Do May Do board: the jobs that come first, then a choice. The six small cards below are for home: cut them apart and use them for a chore, homework or a calm hour. Do the must do first, then your child picks a may do.



A MUST DO YOUR CHILD DID WELL THIS WEEK

_____

_____

_____

WE TRIED IT AT HOME (INITIAL THE DAY)

MON	TUE	WED	THU	FRI	SAT	SUN

A MAY DO YOUR CHILD PICKED AT HOME

_____

_____

ANYTHING TO TELL ME BEFORE NEXT WEEK

_____

_____

QUESTIONS? BEST WAY TO REACH ME _____

SIGNATURE (FAMILY), IF YOUR SCHOOL ASKS FOR IT _____

PREVIEW

REFERENCE

Phrase Bank

Spoken lines for the board and the cards; written starters for the log, the roll-up and the note home.

Two kinds of line: what to SAY (the same words every time) and what to WRITE afterward — every starter finished from the log or the roll-up, never with a label for a child.

STARTING THE BOARD

- “Look at the board. What is first?”
- “Must do first. Then you may pick.”
- “Point to your first job.”
- “Read the card. What does it say?”

WHILE STUDENTS WORK

- “Check your box when you finish.”
- “Is your must do done? Show me.”
- “____” (the same short line every time; write yours here)
- “You finished ____ (card). Look at the board.”

CHOOSING A MAY DO

- “Your must do is done. Pick a may do.”
- “Which may do card will you take?”
- “The may do choices are on the board. Pick one.”

WRITING THE LOG

- On ____ (date) the first must do was ____ (card).
- ____ students were there; ____ finished every must do.
- The board was used for ____ (reading, math, centers) on ____ (date).
- Cards on the must do side this week: ____, ____ and ____.

FOR THE ROLL-UP AND A MEETING

- Week of ____: ____ student-days, ____ finished (roll-up, page 24).
- Over the last ____ weeks the line on the graph is [up / flat / down].
- The first must do card used most often was ____ (____ days).
- The part of the day the board is used most is ____.

FOR THE FAMILY AND THE HAND-OFF

- Family used the cards at home ____ days this week (page 26).
- At home the may do the child picked was ____.
- Hand-off page (page 27) filled in for ____ (setting) on ____ (date).
- The setting where the board is newest is ____; its log starts on ____ (date).

WHAT A STARTER IS NOT

Not a finding about a child and not a claim about what the board does. Every written line ends in a number, a date or a card word that came off a page in this file.

ONE LINE, THE SAME WORDS

Pick one line from the second group and use only that one for the first weeks. The board should do the work, not the sentence.

MY OWN STARTERS (WRITE THEM HERE)

PREVIEW