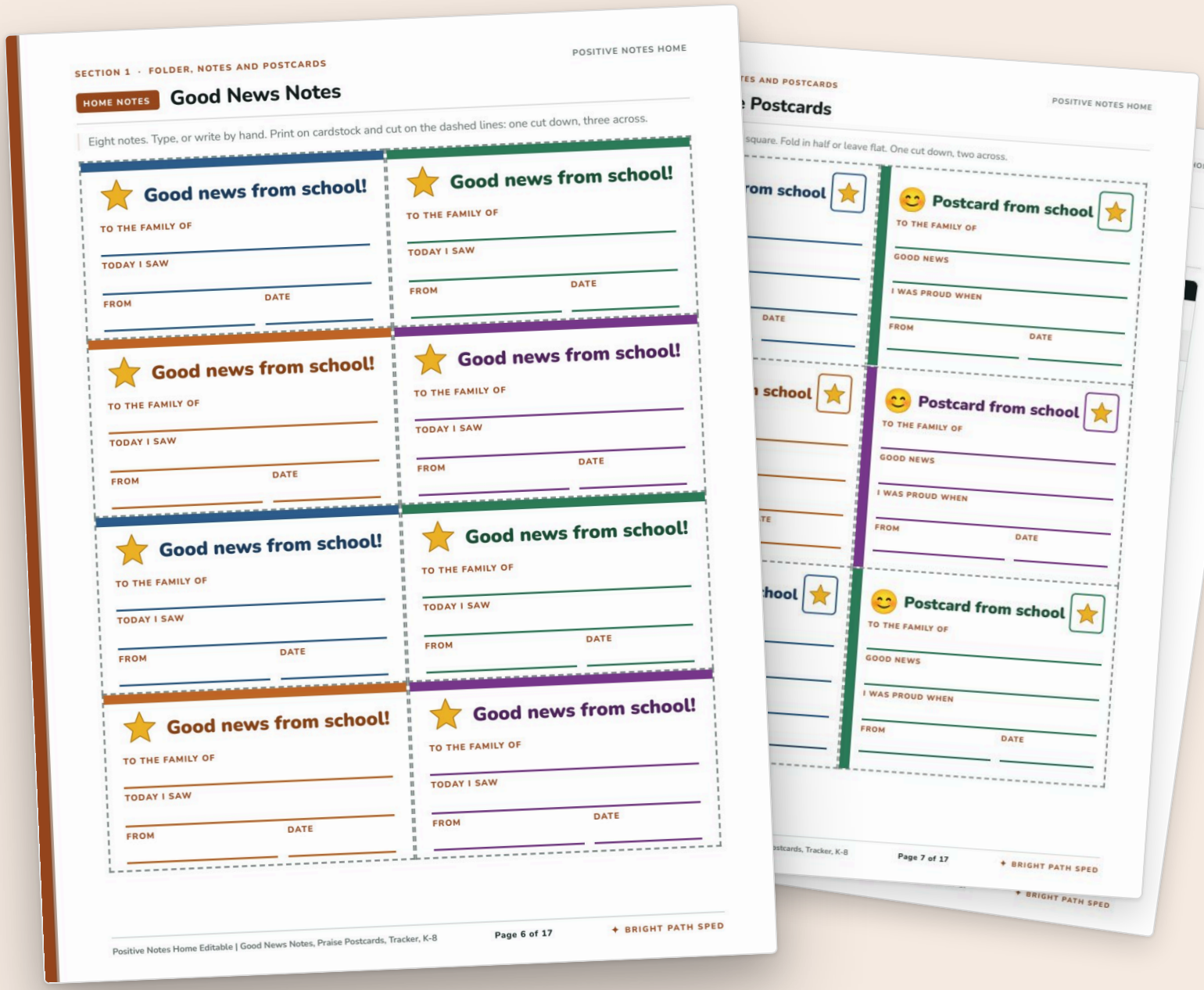
CLASSROOM ROUTINES · GRADES K–8

EDITABLE

Positive Notes Home



17 PAGES | 42 NOTES TO CUT | TRACKER + CHECKLIST | FILLABLE PDF

✦ BRIGHT PATH SPED

CONTENTS

What Is Inside, and Where

17 pages: 42 notes and cards to cut, a tracker, a class checklist, a family letter and a student page.

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WHICH PAGE, WHEN

Sending good news: notes, pages 6–9. Making sure nobody is missed: the tracker on page 10 and the checklist on page 11. Explaining it to families: the letter on page 12. For the child: page 14.

☆ START HERE Start Here — Three Steps

Two minutes of reading. Print, cut, write one true thing, and nobody gets missed.

1

Print and cut

Open the file in Adobe Acrobat Reader (free) or Preview on a Mac — not a browser tab, which may fill fields and then not save them.

Notes are on page 6, postcards on page 7, small picture notes on page 8 and blank notes on page 9. Print on cardstock and cut on the dashed lines.

2

Write one true thing

Type the child's family and what you saw, or write it by hand. One good, true sentence is enough.

Save As with the date; the original stays blank.

3

Make sure everyone gets one

Log each note on the tracker (page 10) and tick the class checklist (page 11). Send the letter on page 12 first.

WHAT THIS FILE IS

A fillable PDF. The fields are built into the document itself, so it works offline with no account or subscription and looks the same on every machine that opens it.

WHAT THIS FILE IS NOT

It is not a Google Sheets file, a Google Doc, or an Excel workbook, and it does not add up the checklist for you. You can type in it and print it; you cannot drag the boxes around or restyle the page.

THE RULE EVERY PAGE FOLLOWS

A note says one good, true thing a child did. How often you send them and what your school asks of you is your own routine. These pages do not decide it. Your plan gets a blank line on page 12.

IF SOMETHING DOES NOT WORK

The text disappears when I close it. It was opened in something that fills fields but does not save them. Open it in Acrobat Reader and use Save As.

My printer cuts off the border. Print at 100 percent, not “fit to page.”

Anything else — the **Ask a Question** tab on the product page. Every question is read, and a fix to the file is a free update.

BEFORE THE FIRST NOTE GOES HOME

- ☐ Send the family letter first
- ☐ Print notes on cardstock and cut on the dashed lines
- ☐ Type your class list into the checklist
- ☐ Pick three children to write about this week

HOME NOTES

Good News Notes

Eight notes. Type, or write by hand. Print on cardstock and cut on the dashed lines: one cut down, three across.

Good news from school!

TO THE FAMILY OF

TODAY I SAW

FROM DATE

Good news from school!

TO THE FAMILY OF

TODAY I SAW

FROM DATE

Good news from school!

TO THE FAMILY OF

TODAY I SAW

FROM DATE

Good news from school!

TO THE FAMILY OF

TODAY I SAW

FROM DATE

Good news from school!

TO THE FAMILY OF

TODAY I SAW

FROM DATE

Good news from school!

TO THE FAMILY OF

TODAY I SAW

FROM DATE

Good news from school!

TO THE FAMILY OF

TODAY I SAW

FROM DATE

POSTCARDS

Praise Postcards

Six postcards with a stamp square. Fold in half or leave flat. One cut down, two across.

Postcard from school

TO THE FAMILY OF

GOOD NEWS

I WAS PROUD WHEN

FROM

DATE

Postcard from school

TO THE FAMILY OF

GOOD NEWS

I WAS PROUD WHEN

FROM

DATE

Postcard from school

TO THE FAMILY OF

GOOD NEWS

I WAS PROUD WHEN

FROM

DATE

Postcard from school

TO THE FAMILY OF

GOOD NEWS

I WAS PROUD WHEN

FROM

DATE

Postcard from school

TO THE FAMILY OF

GOOD NEWS

I WAS PROUD WHEN

FROM

DATE

Postcard from school

TO THE FAMILY OF

GOOD NEWS

I WAS PROUD WHEN

FROM

DATE

TRACKER

Weekly Good-News Tracker

> One line per note. Type the day, what you saw and which note you used.

CLASS _____ WEEK OF _____ TEACHER _____ NOTES SENT THIS WEEK _____

#	STUDENT	DAY SENT	GOOD NEWS ABOUT	WHICH NOTE	CAME BACK
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					

STUDENTS I HAVE NOT SENT ONE TO YET

_____

_____

CHECKLIST

Every Student Gets One: Class Checklist

> Type a 1 when a note goes home. Add across for the Total, then see who is still waiting.

CLASS _____ MONTH _____ TEACHER _____ GOAL FOR EACH CHILD _____

#	STUDENT	WK 1	WK 2	WK 3	WK 4	WK 5	WK 6	WK 7	WK 8	TOTAL
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										
11										
12										
13										
14										
15										
16										

NOTES SENT THIS MONTH _____ CHILDREN WITH AT LEAST ONE _____ CHILDREN STILL TO GO _____

EXAMPLE

A Month of Notes, Filled In

SAMPLE · INVENTED STUDENT

The six students and the teacher are invented, and so is every mark. Every total can be re-added from its own row.

CLASS CHECKLIST (PAGE 11), FOUR WEEKS, SIX INVENTED STUDENTS

STUDENT	WK 1	WK 2	WK 3	WK 4	TOTAL
Ben	1	0	1	1	3
Ana	1	1	0	1	3
Omar	0	1	1	1	3
Lily	1	1	1	0	3
Sam	0	0	1	1	2
Ivy	1	1	1	1	4
Week total	**4**	**4**	**5**	**5**	**18**

Ben: 1 + 0 + 1 + 1 = **3**. Ana 3, Omar 3, Lily 3, Sam 2, Ivy 4. Class: 3 + 3 + 3 + 3 + 2 + 4 = **18**. By week: 4 + 4 + 5 + 5 = 18. Every child got at least 1 in four weeks.

GOOD NEWS NOTE (PAGE 6), WRITTEN BY MS. REYES (INVENTED)

To the family of **Sam** Today I saw **Sam read to a first grader**

From **Ms. Reyes** Date **Thursday**

GOOD NEWS FROM HOME (PAGE 13), SAM'S WORDS (INVENTED)

At home, I: read to my little sister. **A grown-up signs:** Dad.

WHY THIS IS ENOUGH

Every total can be re-added from its own row. There is no score: the checklist only shows who has not heard good news yet.

YOUR TURN: ONE CHILD, FOUR WEEKS

STUDENT	NOTES SENT	LAST NOTE ABOUT	NEXT NOTE GOES