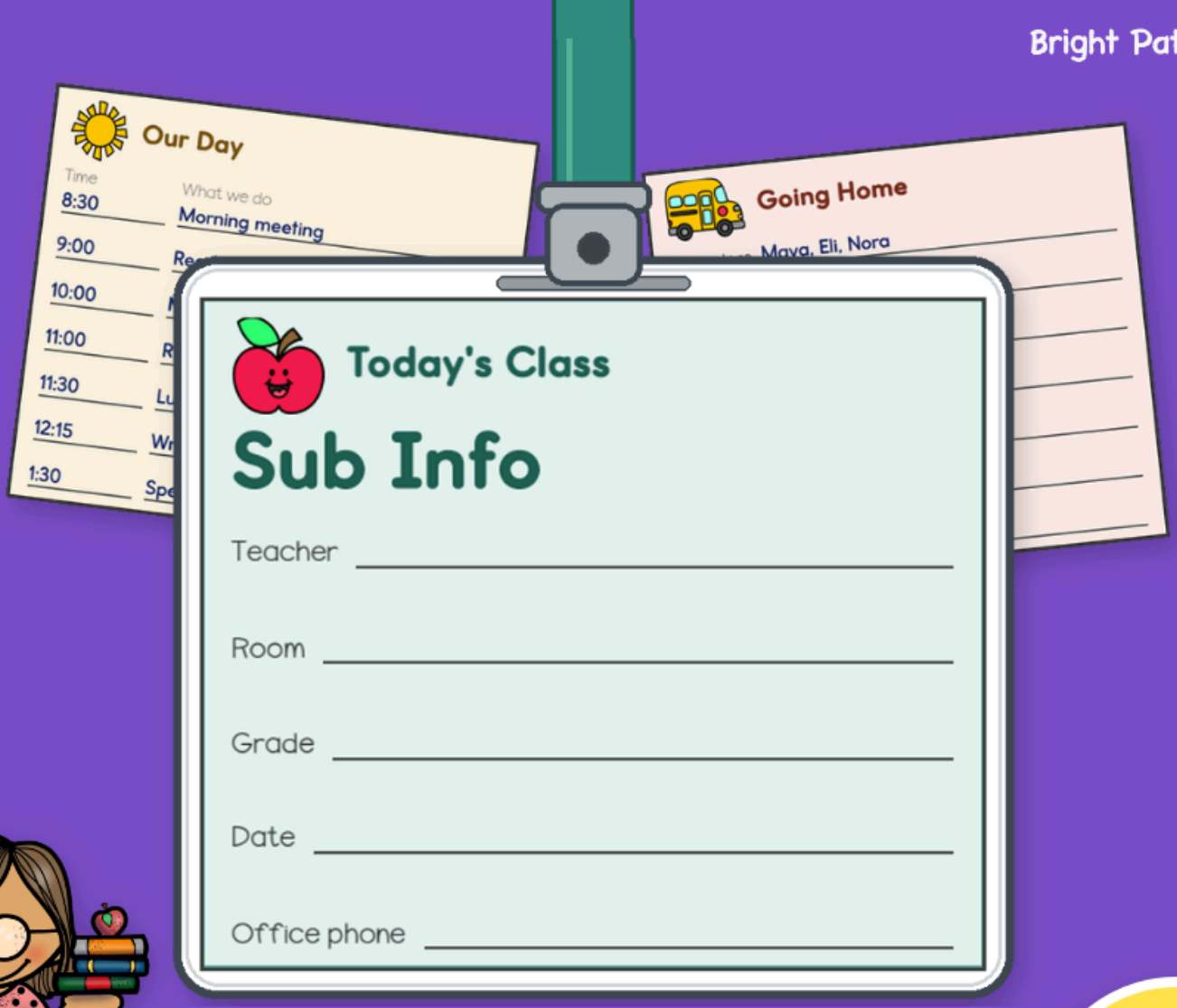
Bright Path Sped





48 CARDS

SUB LANYARD

Editable cut-apart badge cards for subs

Terms of Use

Please read before you print your first page.

One classroom license

- This file is for one classroom: one teacher and the students in that room.
- Please do not share it, post it online, or sell it.
- Extra licenses for a team or a school are available on the product page.

This is a fillable PDF. It is NOT a slide deck or a document file.

- Open it in Adobe Acrobat Reader, Preview, or a web browser. Click a line and type.
- Save a copy under a new name before you close it, so the names you typed stay in that copy.
- Or print it and write by hand. Every page still reads in black and white.

Print at 100 percent

Turn off fit to page and shrink to fit so every card keeps its size, 3.5 in by 3.0 in. Use cardstock if you have it. Cut on the solid lines.

Student information

A card can carry student names. Keep a finished card the way your school keeps student information, and follow your school's rule for what may go on a card.

What this is

Small info cards for a badge pouch or a lanyard, so a substitute, an aide or a visiting adult has the key facts at hand. It is not a sub binder, a plan, or a school policy.

The example on pages 13 and 16 uses invented names and says so on the page.

Need help?

If a page will not print the way you expect, use Ask a Question on the product page. We are glad to help.

Print one test page first, then print the rest of the set.

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PREVIEW

Print, Cut and Fit the Pouch

Hold your badge pouch up to the box below, then print.

One card, actual size
3.5 in by 3.0 in

Measure your pouch

The inside opening of my pouch is:

Wide (in) _____

Tall (in) _____

A pouch smaller than the box? Trim a little off the card's outer edge after you cut.

Print and cut

- Print at 100 percent. Do not fit to page.
- Cardstock keeps a card stiff; copy paper works.
- Cut across the sheet, then down. Six cards, each cut one straight line.
- Round the corners with a punch or scissors if the pouch snags.

Fill the pouch

- Front card first (page 5), so the pouch shows who and where.
- Put the card you check most behind it, such as the class list.
- Four to six cards is a full pouch. Keep the rest in a folder.
- Cards with student names stay in the pouch, not on a wall or a desk.

Pouch notes (your own)

_____

_____

PREVIEW

Class Lists and Group Lists

Three full class lists and three small-group lists. Type the names, or write them.



Class List

Class _____

1 _____	9 _____
2 _____	10 _____
3 _____	11 _____
4 _____	12 _____
5 _____	13 _____
6 _____	14 _____
7 _____	15 _____
8 _____	16 _____



Class List

Class _____

1 _____	9 _____
2 _____	10 _____
3 _____	11 _____
4 _____	12 _____
5 _____	13 _____
6 _____	14 _____
7 _____	15 _____
8 _____	16 _____



Class List

Class _____

1 _____	9 _____
2 _____	10 _____
3 _____	11 _____
4 _____	12 _____
5 _____	13 _____
6 _____	14 _____
7 _____	15 _____
8 _____	16 _____



Small Group

Group _____ Time _____

1 _____	5 _____
2 _____	6 _____
3 _____	7 _____
4 _____	8 _____



Small Group

Group _____ Time _____

1 _____	5 _____
2 _____	6 _____
3 _____	7 _____
4 _____	8 _____



Small Group

Group _____ Time _____

1 _____	5 _____
2 _____	6 _____
3 _____	7 _____
4 _____	8 _____

PREVIEW

Helpers, Buddies and Where Things Are

Classroom jobs, student buddies, and where the supplies live.



Class Helpers

Line leader _____

Door holder _____

Lunch count _____

Messenger _____

Paper passer _____

Materials _____

Light switch _____



Class Helpers

Line leader _____

Door holder _____

Lunch count _____

Messenger _____

Paper passer _____

Materials _____

Light switch _____



Student Buddies

Student	Buddy



Where Things Are

Student supplies _____

Books and bins _____

Tissues _____

Bathroom pass _____

Backpacks _____

Teacher supplies _____

Copy room _____



Where Things Are

Student supplies _____

Books and bins _____

Tissues _____

Bathroom pass _____

Backpacks _____

Teacher supplies _____

Copy room _____



Where Things Are

Student supplies _____

Books and bins _____

Tissues _____

Bathroom pass _____

Backpacks _____

Teacher supplies _____

Copy room _____

PREVIEW

Health Reminder, Support Notes and Notes to the Teacher

Blank lines only. Write only what your school allows on a card.



Health Reminder

Check your school's list first. Write only what your school allows.

List is at _____

Student _____ Reminder _____



Health Reminder

Check your school's list first. Write only what your school allows.

List is at _____

Student _____ Reminder _____



Support Notes

Follow your school's plan. This card only points to it.

Plan is at _____

Student _____ What helps _____



Support Notes

Follow your school's plan. This card only points to it.

Plan is at _____

Student _____ What helps _____



Note to the Teacher

Date _____ Sub _____

Today went well:

_____

Please know:

_____



Note to the Teacher

Date _____ Sub _____

Today went well:

_____

Please know:

_____

PREVIEW

Ink-Saver Cards: Black and White

Six of the most used cards in black and white. Same size, same lines.



Class List

Class _____

1 _____ 9 _____

2 _____ 10 _____

3 _____ 11 _____

4 _____ 12 _____

5 _____ 13 _____

6 _____ 14 _____

7 _____ 15 _____

8 _____ 16 _____



Our Day

Time What we do

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____



Class Helpers

Line leader _____

Door holder _____

Lunch count _____

Messenger _____

Paper passer _____

Materials _____

Light switch _____



Where Things Are

Student supplies _____

Books and bins _____

Tissues _____

Bathroom pass _____

Backpacks _____

Teacher supplies _____

Copy room _____



Going Home

Bus riders _____

Car riders _____

Walkers _____

After school _____

Dismissal time _____

Line up at _____

Walk out with _____



Note to the Teacher

Date _____ Sub _____

Today went well:

_____

_____

Please know:

_____

_____

PREVIEW

Fill This Page Once

Type the facts here once. Then copy them onto the cards you plan to print.

Teacher _____ Room _____

Grade _____ Date _____

Office phone _____ Teacher phone _____

The day

Arrival _____ Morning meeting _____

Recess _____ Lunch _____

Specials _____ Dismissal _____

Going home

Bus riders _____ Car riders _____

Walkers _____ After school _____

Where we line up _____

Helpers and places

Line leader _____ Door holder _____

Lunch count _____ Messenger _____

Supplies and tissues are _____

Who to ask

Next door teacher _____ Room _____

Office contact _____ Nurse room _____

School plan is at _____

PREVIEW

Example: Day Summary

One invented day. Every name is invented. The blank summary is on page 15.

Student	AM	PM	Helper job	Note
Maya (invented)	H	H	Line leader	-
Noah (invented)	H	H	Door holder	-
Ella (invented)	H	H	Lunch count	-
Liam (invented)	H	H	Messenger	-
Zoe (invented)	H	A	Paper passer	Home at noon
Owen (invented)	A	A	Materials	Out today
Ruby (invented)	H	H	Light switch	-
Eli (invented)	H	H	-	-
Nora (invented)	H	H	-	-
Sam (invented)	H	H	-	-
Here (count)	9	8	-	-

Check the summary against the class list

- The class card on page 13 lists 10 students, so the 10 rows match.
- Morning: 9 here, because 1 student (Owen) was out.
- Afternoon: 8 here, because 2 students (Owen and Zoe) were out. Here all day: 8.
- 7 of 10 students have a job, as on the helper card. Eli, Nora and Sam have none.

What I want the teacher to know (invented)

Reading and math went well. Owen was out all day and Zoe went home at noon.

Next time (your own plan, blank)

PREVIEW

A Note Back to the Teacher

Type it, or print and write. Leave a card in the pouch for the next adult.

Date _____ Class _____

Sub name _____ How to reach me _____

How the day went

_____

_____

_____

Helpers and kind moments

_____

_____

_____

What we did not finish

_____

_____

Questions for you

_____

_____

Your school's way to report (write it, or leave it blank)

_____

_____

PREVIEW