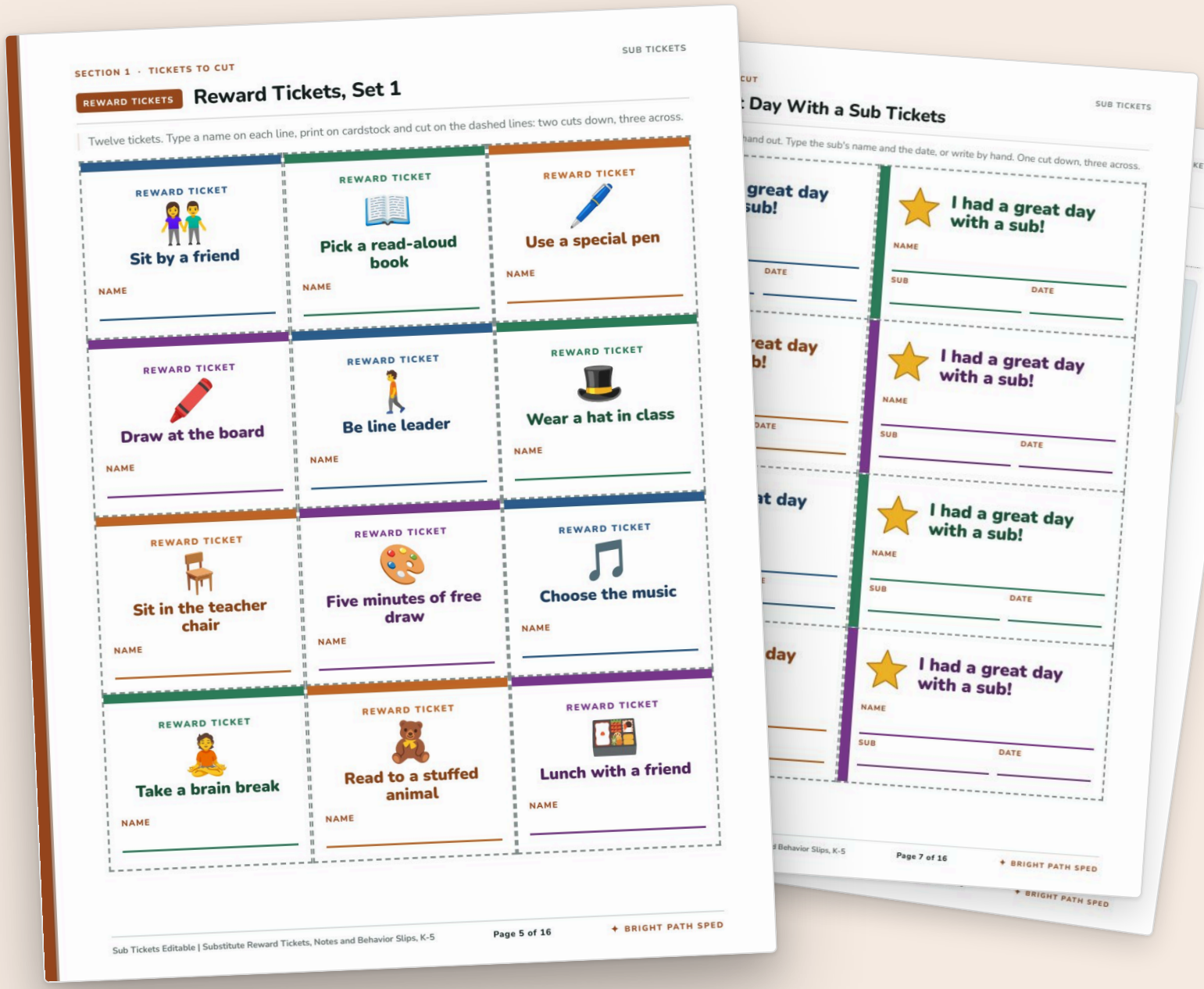
CLASSROOM ROUTINES · GRADES K–5

EDITABLE

Sub Tickets



16 PAGES | 44 TICKETS | NOTE + REPORT + SLIPS | FILLABLE PDF

✦ BRIGHT PATH SPED

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What Is Inside, and Where

16 pages: 44 tickets, 8 slips, a note to the teacher, a report, a tally and a student page.

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WHICH PAGE, WHEN

Leaving a sub: tickets, pages 5–8; the note on page 9. Walking in cold: the report on page 10. A rough moment: the slip on page 11. After: the child's page 13 and the tally on page 12.

☆ START HERE Start Here — Three Steps

Two minutes of reading. Print, cut, and your sub day has tickets, a note and a plan.

1

Print the tickets

Open the file in Adobe Acrobat Reader (free) or Preview on a Mac — not a browser tab, which may fill fields and then not save them.

Reward tickets are on pages 5–6, sub-day tickets on page 7, and tickets with your own words on page 8. Print on cardstock and cut on the dashed lines.

2

Leave a sub pack

Print the note (page 9) and the report (page 10) and clip them with the sub-day tickets and a few slips (page 11).

Save As with the date; the original stays blank.

3

Count and thank

Write each child's tickets on the tally (page 12). A child can fill in page 13 on the way out.

WHAT THIS FILE IS

A fillable PDF. The fields are built into the document itself, so it works offline with no account or subscription and looks the same on every machine that opens it.

WHAT THIS FILE IS NOT

It is not a Google Sheets file, a Google Doc, or an Excel workbook, and it does not add up the tally for you. You can type in it and print it; you cannot drag the boxes around or restyle the page.

THE RULE EVERY PAGE FOLLOWS

What a ticket is worth, what a reminder leads to and what happens after a slip is your classroom's routine. These pages do not decide it. Your rule gets a blank line on page 10.

IF SOMETHING DOES NOT WORK

The text disappears when I close it. It was opened in something that fills fields but does not save them. Open it in Acrobat Reader and use Save As.

My printer cuts off the border. Print at 100 percent, not "fit to page."

Anything else — the **Ask a Question** tab on the product page. Every question is read, and a fix to the file is a free update.

BEFORE THE SUB ARRIVES

- ☐ Type any names or rewards, then print
- ☐ Cut tickets on the dashed lines and stack them by kind
- ☐ Clip the note, report and slips together with a pen
- ☐ Tell the class what the tickets are for

REWARD TICKETS

Reward Tickets, Set 1

Twelve tickets. Type a name on each line, print on cardstock and cut on the dashed lines: two cuts down, three across.

REWARD TICKET



Sit by a friend

NAME _____

REWARD TICKET



Pick a read-aloud book

NAME _____

REWARD TICKET



Use a special pen

NAME _____

REWARD TICKET



Draw at the board

NAME _____

REWARD TICKET



Be line leader

NAME _____

REWARD TICKET



Wear a hat in class

NAME _____

REWARD TICKET



Sit in the teacher chair

NAME _____

REWARD TICKET



Five minutes of free draw

NAME _____

REWARD TICKET



Choose the music

NAME _____

REWARD TICKET



Take a brain break

NAME _____

REWARD TICKET



Read to a stuffed animal

NAME _____

REWARD TICKET



Lunch with a friend

NAME _____

SUB TICKETS

Great Day With a Sub Tickets

Eight tickets for the sub to hand out. Type the sub's name and the date, or write by hand. One cut down, three across.



I had a great day with a sub!

NAME

SUB DATE



I had a great day with a sub!

NAME

SUB DATE



I had a great day with a sub!

NAME

SUB DATE



I had a great day with a sub!

NAME

SUB DATE



I had a great day with a sub!

NAME

SUB DATE



I had a great day with a sub!

NAME

SUB DATE



I had a great day with a sub!

NAME

SUB DATE



I had a great day with a sub!

NAME

SUB DATE

SUB NOTE

Note to the Teacher

> The sub fills this in at the end of the day. Facts and names, in plain words.

CLASS

DATE

SUBSTITUTE (NAME)

WHAT WE DID TODAY

WHERE WE STOPPED

STUDENTS WHO WERE GREAT HELPERS

STUDENTS WHO NEEDED A REMINDER

ABSENT OR WENT HOME EARLY

ANYTHING I SHOULD KNOW

TICKETS HANDED OUT

BEST WAY TO REACH ME

TALLY

Ticket Tally Chart

> Type the number of tickets each child earned each day. Add across for the Total.

CLASS _____ WEEK OF _____ TEACHER _____ SUBSTITUTE _____

#	STUDENT	MON	TUE	WED	THU	FRI	TOTAL
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							

OUR CLASS GOAL

TICKETS WE NEED _____ **TICKETS WE HAVE** _____

WHEN WE REACH IT, WE GET _____

EXAMPLE A Sub Day, Filled In

SAMPLE · INVENTED STUDENT

The five students and the sub are invented, and so is every mark. Every total can be re-added from its own row.

TICKET TALLY (PAGE 12), ONE WEEK, FIVE INVENTED STUDENTS

STUDENT	MON	TUE	WED	THU	FRI	TOTAL
Ben	2	1	3	2	2	10
Ana	3	2	2	3	1	11
Omar	1	2	1	2	2	8
Lily	2	3	3	2	3	13
Sam	1	1	2	2	1	7

Ben: 2 + 1 + 3 + 2 + 2 = **10**. Ana: 11. Omar: 8. Lily: 13. Sam: 7. Class: 10 + 11 + 8 + 13 + 7 = **49**. Goal 60; 11 more tickets to go. By day: 9 + 9 + 11 + 11 + 9 = 49.

NOTE TO THE TEACHER (PAGE 9), FILLED IN BY MR. PARK, A SUB (INVENTED)

What we did: **math game, then silent reading**

Great helpers: **Lily and Ana passed out the papers**

Needed a reminder: **Omar, about lining up** Tickets handed out: **49**

THINK-IT-OVER SLIP (PAGE 11), OMAR'S WORDS (INVENTED)

What happened: I ran to the line. **Next time I will:** walk and wait my turn.

WHY THIS IS ENOUGH

Every total can be re-added from its own row. There is no score and no grade: the tally is a count of tickets.

YOUR TURN: ONE STUDENT, ONE WEEK

STUDENT	TICKETS EARNED	CLASS GOAL	TICKETS TO GO