

UFLI ASSESSMENT SHEET

A blank recording form for lesson checks: per-student sheets, item-by-item, re-check log, group sheet, and a filled example. Fillable PDF. For use alongside UFLI Foundations. Not affiliated with or endorsed by UFLI.

SETUP Setup: Groups, Marks, and Your Team's Rules

Fill this in once. Every recording sheet in this file refers back to it, so nothing is retyped.

PROGRAM EDITION I USE (MY WORDS)

SCHOOL YEAR

WHO GIVES THE CHECKS

WHO RECORDS THE RESULTS HERE

My groups and lesson ranges. Write the range in your own words or numbers.

GROUP NAME	LESSON RANGE CHECKED	USUAL CHECK DAY	WHO IS IN IT

What each mark means to my team. This file sets no pass line.

MARK	WHAT IT MEANS FOR US (WRITE IN)
Met	
Not yet	

RECORD Lesson-Check Recording Sheet

One student, one row per lesson check. Copy the page when it fills up.

STUDENT

GRADE

SCHOOL YEAR

DATE	LESSON RANGE CHECKED	GIVEN BY	ITEMS RIGHT	ITEMS GIVEN	MARK	NOTE

RECORD Item-by-Item Recording Sheet

The detailed version: one check, every item, what you heard.

STUDENT

DATE

LESSON RANGE CHECKED

#	ITEM AS GIVEN (WRITE IN)	CORRECT	SELF-CORRECTED	MISSED	WHAT I HEARD OR SAW
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					

RECORD Re-Check Log

First check, the practice in between, the re-check, and the result, in one row.

STUDENT

LESSON RANGE BEING RE-CHECKED

FIRST CHECK DATE	FIRST RESULT	PRACTICE IN BETWEEN	RE-CHECK DATE	RE-CHECK RESULT	NOTE

SUMMARY Progress Snapshot for a Meeting

Shade one bar per check so the change over the year can be seen at a glance.

STUDENT

LESSON RANGE OR GROUP

SCHOOL YEAR

CHECK	DATE	RIGHT	GIVEN	SHADE ONE BOX PER ITEM RIGHT (11 BOXES)
Check 1				
Check 2				
Check 3				
Check 4				
Check 5				
Check 6				
Check 7				
Check 8				
Check 9				
Check 10				

EXAMPLE A Recording Sheet, Filled In

An inverted first grader. Every number below is checked against the rows it comes from.

An inverted first grader, Marcus T. Every number is made up and is not real check data. The inverted team rule here: a check is marked Met when the student is at most 1 item short of the number given. Your team writes its own rule on page 5.

Lesson-Check Recording Sheet (page 7), Marcus T., grade 1 (inverted)

#	DATE	LESSON RANGE	ITEMS RIGHT	ITEMS GIVEN	MARK	TYPE
1	Sep 8	Range A (inverted)	6	10	Not yet	--
2	Sep 15	Range A (inverted)	7	10	Not yet	Re-check
3	Sep 22	Range A (inverted)	9	10	Met	Re-check
4	Oct 6	Range A (inverted)	8	12	Not yet	--
5	Oct 13	Range A (inverted)	11	12	Met	Re-check

Progress Snapshot (page 13)

CHECK	RESULT	BAR (SHADED = ITEMS RIGHT, GRAY = NOT GIVEN)
Check 1	6 of 10	
Check 2	7 of 10	
Check 3	9 of 10	
Check 4	8 of 12	
Check 5	11 of 12	

Re-Check Log (page 9)

Fillable PDF

18 Pages

Re-Check Log

Group Sheet

ONE: SET UP (once, at the start of the year)

- Page 5: write in your program edition, your groups and lesson ranges, what each mark means to your team, and your own re-check rule.
- Page 6: list each student with a group and a next-check date.

TWO: PICK THE SHEET THAT FITS TODAY

- **One student, quick:** page 7, the lesson-check recording sheet. One row per check.
- **One student, detailed:** page 8, the item-by-item sheet.
- **A student you are checking again:** page 9, the re-check log.
- **A small group, same lesson range:** page 10, the group recording sheet.
- **Another adult checks between your checks:** page 11, a sheet that adult fills in and hands back.

THREE: ROLL IT UP AND REPORT

- Page 12: the whole caseload in one table.
- Page 13: shade one bar per check for a meeting.
- Page 14: a note home or to the team. Page 15: starters for your notes.
- Page 16: see a finished sheet before you start.

FOUR: KEEP IT CURRENT

- Update the roster (page 6) after every check day.
- Save a dated copy at the end of each month so you can look back.
- Start a fresh setup page (page 5) every school year.

What this is not

This is a recording form. It contains no UFLI lesson, word list, passage or script, and it does not give, score, or grade a check. You write in the lesson range, the items and the result from the check you already gave. Example students are invented. Not affiliated with or endorsed by UFLI.

The habits this file assumes

- ☐ Page 5 is filled in before the first row is written.
- ☐ Every row has a date and a lesson range.
- ☐ A mark means what your team says it means, not what this file says.

Why six sheet shapes

One student needs a quick row. A hard item needs the detailed sheet. A group needs one page. Another adult needs a sheet to hand back. Use whichever fits today.

One student, one row per lesson check. Copy the page when it fills up.

SCHOOL YEAR

[illegible]

Notes for the year

A makeup date, a group change, anything that explains a row.

RECORD

Item-by-Item Recording Sheet

The detailed version: one check, every item, what you heard.

STUDENT

DATE

LESSON RANGE CHECKED

#	ITEM AS GIVEN (WRITE IN)	CORRECT	SELF-CORRECTED	MISSED	WHAT I HEARD OR SAW
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					

ITEMS RIGHT

ITEMS GIVEN

MARK

Pattern I noticed

SUMMARY

Progress Snapshot for a Meeting

Shade one bar per check so the change over the year can be seen at a glance.

STUDENT

LESSON RANGE OR GROUP

SCHOOL YEAR

CHECK	DATE	RIGHT	GIVEN	SHADE ONE BOX PER ITEM RIGHT (12 BOXES)
Check 1				
Check 2				
Check 3				
Check 4				
Check 5				
Check 6				
Check 7				
Check 8				
Check 9				
Check 10				

One sentence for the meeting

“On ___ the check was ___ of ___; on ___ it was ___ of ___.”

What I will bring

EXAMPLE

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Progress Snapshot (page 13)

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Check 3	9 of 10	
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Check 5	11 of 12	

Re-Check Log (page 9)

FIRST CHECK	FIRST RESULT	PRACTICE IN BETWEEN (INVENTED)	RE-CHECK	RE-CHECK RESULT
Sep 8	6 of 10	Extra practice, same range	Sep 15	7 of 10
Sep 15	7 of 10	Extra practice, same range	Sep 22	9 of 10
Oct 6	8 of 12	Extra practice, same range	Oct 13	11 of 12

What the Group Summary (page 12) row would say

Checks given: 5. Marked Met: 2. Re-checks: 3. First check 6 of 10; latest 11 of 12. Each number comes from the two tables above.