

UFLI TEST TRACKER

A blank class and small-group test-and-retest grid: roster, lesson checks, retest dates, regrouping, reteach list. Fillable PDF. For use alongside UFLI Foundations. Not affiliated with or endorsed by UFLI.

SETUP Setup: Groups, Marks, and Your Team's Rules

Fill this in once. Every grid in this file refers back to it, so nothing is repeated.

PROGRAM EDITION I USE (MY WORDS) SCHOOL YEAR

WHO GIVES THE CHECKS WHO RECORDS THE RESULTS HERE

My groups. Write the focus in your own words.

GROUP NAME	FOCUS (MY WORDS)	USUAL CHECK DAY	WHO IS IN IT

What each mark means to my team. This file sets no pass line.

MARK	WHAT IT MEANS FOR US (WRITE IN)

RECORD Class Test Grid

One row per student, one column per lesson check. Type the lesson you checked at the top of each column.

GROUP OR CLASS DATES COVERED RECORDED BY MARK KEY PAGE

STUDENT	CHECK 1	CHECK 2	CHECK 3	CHECK 4	CHECK 5	CHECK 6	CHECK 7	CHECK 8
Lesson checked (type in)								

RECORD Small-Group Test Sheet

For one group on one day. Items right out of items given, a mark, and the retest date.

GROUP DATE LESSON CHECKED (TYPE IN) GIVEN BY

STUDENT	ITEMS RIGHT	ITEMS GIVEN	MARK	RETEST DATE	NOTE

PLAN Regrouping Planner

Where each group stands now and who moves, using the marks you recorded.

DATE OF REVIEW REVIEWED WITH SCHOOL YEAR

Groups as they stand.

GROUP NAME	STUDENTS NOW	FOCUS (MY WORDS)	MEETS

Moves. One row per student who changes group.

STUDENT	FROM GROUP	TO GROUP	MOVE DATE	WHY (MY TEAM'S WORDS)

PLAN Who Needs Reteach

Lesson checks where several students were marked Not yet, with a day to teach it again and a recheck date.

GROUP OR CLASS DATE OF LIST TEAM RULE FOR ADDING A LESSON (PAGE 5)

LESSON CHECK (TYPE IN)	STUDENTS MARKED NOT YET	HOW MANY	TEACH AGAIN ON	RECHECK ON	DONE

EXAMPLE A Class Grid, Filled In

An invented class of six. Every number below is checked against the rows it comes from.

An invented class of six. Every name, lesson and number is made up and is not real student data. The invented team marks each check by the rule on page 5 and adds a lesson to the reteach list when 2 or more students are Not yet.

Class Test Grid (page 7), checks A to D (invented)

STUDENT	CHECK 1	CHECK 2	CHECK 3	CHECK 4
Lesson checked (invented)	Check A	Check B	Check C	Check D
Maya T.	Right	Right	Not yet	Right
Devon R.	Right	Not yet	Not yet	Right
Lacia G.	Not yet	Right	Right	Right
Omar H.	Right	Right	Not yet	Not yet
Piper S.	Right	Right	Right	Right
Noah B.	Not yet	Not yet	Not yet	Right
Marked Right	4 of 6	4 of 6	2 of 6	5 of 6

Class Graph (page 12)

CHECK	RIGHT	BAR (SHADED = RIGHT, WHITE = NOT YET, GRAY = NO STUDENT)
Check 1	4 of 6	
Check 2	4 of 6	
Check 3	2 of 6	
Check 4	5 of 6	

Fillable PDF

18 Pages

Class Grid

Retest Log

ONE: SET UP (once, at the start of the year)

- Page 5: write in your program edition, your groups, what each mark means to your team, and your own retest rule.
- Page 6: list each student with a group and a next-check date.

TWO: RECORD THE CHECK

- **The whole class or caseload:** page 7. One row per student, one column per lesson check.
- **One group on one day:** page 8.
- **Retests:** page 9, the first test, the retest and a second retest side by side.

THREE: DECIDE WHAT HAPPENS NEXT

- Page 10: who moves groups. Page 11: which lesson checks to teach again, and for whom.
- Page 12: shade one box per student marked Right. Page 13: a note home.

FOUR: KEEP IT CURRENT

- Update the roster (page 6) after every check day. See a finished grid on page 16.
- Save a dated copy at the end of each month so you can look back.
- Start a fresh setup page (page 5) every school year.

What this is not

This is a recording form. It contains no UFLI lesson, word list, sentence, passage or script, and it does not test, score, or grade anything. You type in the lesson you checked and the result you saw. Example students are invented. Not affiliated with or endorsed by UFLI.

The habits this file assumes

- ☐ Page 5 is filled in before the first row is written.
- ☐ Every grid has a date and a group name.
- ☐ A mark means what your team says it means, not what this file says.

Why five record and plan pages

A class needs a grid. A group needs a day sheet. A retest needs before and after. Regrouping and reteach are separate decisions. Use whichever fits today.

Before the first check day

- ☐ Print page 5 once and keep it on top of the grid.
- ☐ Type the lesson you plan to check at the top of each column.
- ☐ Decide with your team who records, and where the saved copies live.

GROUP OR CLASS

DATES COVERED

RECORDED BY

MARK KEY PAGE

What I noticed across the grid

For one group on one day: items right out of items given, a mark, and the retest date.

GROUP

DATE

LESSON CHECKED (TYPE IN)

GIVEN BY

STUDENT	ITEMS RIGHT	ITEMS GIVEN	MARK	RETEST DATE	NOTE

What I saw in the group

What I will do next

PLAN Regrouping Planner

Where each group stands now and who moves, using the marks you recorded.

DATE OF REVIEW

REVIEWED WITH

SCHOOL YEAR

Groups as they stand.

GROUP NAME	STUDENTS NOW	FOCUS (MY WORDS)	MEETS

Moves. One row per student who changes group.

STUDENT	FROM GROUP	TO GROUP	MOVE DATE	WHY (MY TEAM'S WORDS)

Who told the family

Next review on

DATE

EXAMPLE

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Class Test Grid (page 7), checks A to D (invented)

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Lesson checked (invented)	Check A	Check B	Check C	Check D
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Devon R.	Right	Not yet	Not yet	Right
Lucia G.	Not yet	Right	Right	Right
Omar H.	Right	Right	Not yet	Not yet
Piper S.	Right	Right	Right	Right
Noah B.	Not yet	Not yet	Not yet	Right
Marked Right	4 of 6	4 of 6	2 of 6	5 of 6

Class Graph (page 12)

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Who Needs Reteach (page 11)

LESSON CHECK	STUDENTS MARKED NOT YET	HOW MANY	TEACH AGAIN ON
Check 1	Lucia G., Noah B.	2	Nov 4
Check 2	Devon R., Noah B.	2	Nov 5
Check 3	Maya T., Devon R., Omar H., Noah B.	4	Nov 6

What the reteach list says

Of 6 students, 4, 4, 2 and 5 were marked Right on checks 1 to 4. Checks 1, 2 and 3 have 2, 2 and 4 students marked Not yet, so those three are on the list; check 4 has 1, so it is not.