VOCATIONAL TASK BOXES

GRADES 6–12

2 LEVELS

3 BOXES







Bright Path Sped

Vocational Task Boxes

Grades 6 to 12. Three work-style boxes: sort mail, match labels, count and pack.

Each box is one practice job a student can do on their own at a desk or table. The student reads or counts, puts real things where they belong, and writes the answer on a recording sheet. You supply the real things: small bins or cups, a pencil, bags, and a few real items (markers, books, cups and so on). Each card shows a picture next to the word, so the box works with whatever real items you have.

Start here

1. **Pick a box** and a version. Start with the **circle** version. It has built-in help. The **square** version has none.
2. **Print and prep.** Print the cards for that box and version, cut them apart and laminate them. Gather the real items and bins (the set-up page for each box has a checklist). Print a lid label (page 9).
3. **Give the student the box and one recording sheet.** Check with the answer key on page 28. Write the score on the data sheet on page 29.

Which page for which job

I want to ...	Go to	Page
set up Box 1, Sort the Mail	set-up page, then bin labels, mail cards, sheet	4
set up Box 2, Match the Labels	set-up page, then strips, bin tags, sheet	5
set up Box 3, Count and Pack	set-up page, then order cards, sheet	6
see how a student's week is scored	worked example (invented student)	7
write my own names, items or orders	blank cards and strips	25 to 27
check an answer	answer key	28
record and report	data sheet, progress at a glance	29, 30
hand the box to a helper or a family	helper page, note for home	32, 31

What is inside

12 mail cards and 4 bin labels, 8 label strips and bin tags, 8 starting and 8 building order cards, 6 recording sheets, blank cards to write your own, an answer key, a data sheet and a progress page.

Two versions of every box

Starting (circle): a matching shape, a repeated word or a circle to cover is on the cards, so the student can check each one. **Building (square):** the same job with nothing on the card to lean on. You decide when a student moves from one to the other.

PREVIEW

Set Up Box 1: Sort the Mail

What the student does

The student reads the name and the address on each mail card and puts the card in the bin with the same name and address, then writes the card numbers for each bin on the recording sheet.

What you need

Done	Item	Where
☐	4 small bins, cups, trays or envelopes (yours)	one for each person
☐	Bin labels	page 10 (starting) or 11 (building)
☐	12 mail cards	page 12 (starting) or 13 (building)
☐	Recording sheet	page 14 (starting) or 15 (building)
☐	Tape, a zipper bag for the cards, a pencil	yours

Set up in five steps

1. Print the bin labels and mail cards for the version you want. Cut them apart along the dashed lines and laminate.
2. Tape one bin label on each of the four bins. Set the bins in a row.
3. Put the 12 mail cards in a bag. Put the bag, the bins and one recording sheet in the box.
4. The student takes a card, reads the name and address, and puts it in the matching bin.
5. When every card is in a bin, the student reads each bin and writes the card numbers in that column.

How to differentiate

Version	What is different
Starting (circle)	Each bin label and each mail card has the same shape mark (star, hexagon, plus, diamond). The student can match the shapes, then read the name to check.
Building (square)	No shapes. The student matches only by reading the name and address. Three of the four bins hold three or four cards; one holds two.

Say this

- "Read the name on the card. Which bin has that name?"
- "Check the address too. Do both match?"

Ways to stretch it

- Cover the name and sort by address only, or cover the address and sort by name only.
- Use the blank mail cards (page 25) to add the names of people in your own building or class.

Check with the answer key on page 28 and write the score on the data sheet on page 29. Names, addresses, bin codes and items are invented.

PREVIEW

Set Up Box 3: Count and Pack

What the student does

The student reads an order card, counts out each item into a bag, writes how many of each and the total on the recording sheet, then marks the order as packed.

What you need

Done	Item	Where
☐	8 zipper bags or small envelopes (yours)	one for each order
☐	Order cards	page 21 (starting) or 22 (building)
☐	Recording sheet	page 23 (starting) or 24 (building)
☐	Small items in 12 kinds (yours)	books, notebooks, rubber stamps, keys, markers, envelopes, hammers, boxes, cups, backpacks, baskets, bags (the cards show a picture of each)

Set up in five steps

1. Print the order cards for the version you want. Cut them apart and laminate.
2. Put the items in trays or bowls where the student can reach them. Check you have enough: the biggest count on any card is 6.
3. Put the order cards in a stack, with the bags and one recording sheet.
4. The student takes an order card and reads each line. Starting: a circle is on the card for each item. Building: the number says how many.
5. The student counts the items into a bag, writes how many of each and the total, and colors the packed circle.

How to differentiate

Version	What is different
Starting (circle)	Two items per order, counts of 1 to 5, and a circle on the card for each item. The student can set each item on a circle, then count.
Building (square)	Three items per order, counts of 1 to 6, numbers only. The student counts out from the number, then adds the three counts for the total.

Say this

- "Read the first line. How many? What item?"
- "Count them into the bag one at a time."

Ways to stretch it

- Use the blank order cards (page 27) to write orders that match the items you really have.
- Ask the student to make an order card for a partner to pack.

Check with the answer key on page 28 and write the score on the data sheet on page 29. Names, addresses, bin codes and items are invented.

PREVIEW

BOX 1 SORT THE MAIL

3

To: Ana Reyes
12 Oak Street
From: City Water Office

Ana Reyes
12 Oak Street

BOX 2 MATCH THE LABELS

1  backpacks Bin C2



BOX 3 COUNT AND PACK

Order 1



3 books

2 notebooks



Order 1



3 books



2 notebooks



1 rubber stamp

PREVIEW

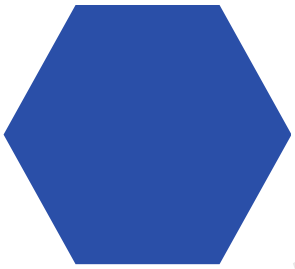
Box 1 bin labels, starting. Print, cut, laminate.

Preview · Bright Path Sort



Ana Reyes

12 Oak Street



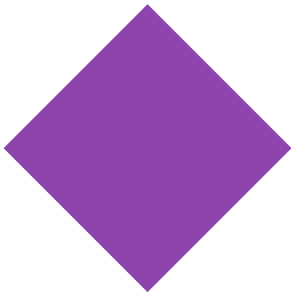
Ben Cho

47 Pine Road



Cal Diaz

8 Elm Lane



Dee Park

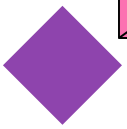
230 Bay Avenue

PREVIEW

Box 1 mail cards, starting. Print, cut, laminate.

Preview · Bright Path Seed

1
To: Ben Cho
47 Pine Road
From: Town Library


2
To: Dee Park
230 Bay Avenue
From: Aunt Rosa


3
To: Ana Reyes
12 Oak Street
From: City Water Office

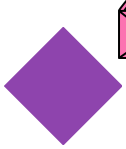

4
To: Cal Diaz
8 Elm Lane
From: Lake Dental


5
To: Ana Reyes
12 Oak Street
From: Mia Torres


6
To: Ben Cho
47 Pine Road
From: Garden Club


7
To: Cal Diaz
8 Elm Lane
From: Corner Pharmacy


8
To: Ana Reyes
12 Oak Street
From: Cousin Leo


9
To: Dee Park
230 Bay Avenue
From: Sunny Day Camp


10
To: Ben Cho
47 Pine Road
From: Main Street Bank


11
To: Ana Reyes
12 Oak Street
From: School Office


12
To: Cal Diaz
8 Elm Lane
From: Corner Market


PREVIEW

My name _____

Put each letter in its bin. Write the card numbers.



Ana Reyes
12 Oak Street

write the card numbers



Ben Cho
47 Pine Road

write the card numbers



Cal Diaz
8 Elm Lane

write the card numbers



Dee Park
230 Bay Avenue

write the card numbers

PREVIEW

My name _____

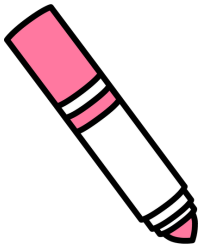
Put each letter in its bin. Write the card numbers.

Ana Reyes 12 Oak Street	Ben Cho 47 Pine Road	Cal Diaz 8 Elm Lane	Dee Park 230 Bay Avenue
write the card numbers	write the card numbers	write the card numbers	write the card numbers

PREVIEW

Box 2 bin tags, starting. Print, cut, laminate.

Preview · Bright Path Stead



Bin

A1

markers



Bin

A2

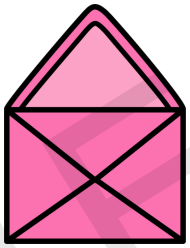
books



Bin

B1

notebooks



Bin

B2

envelopes



Bin

C1

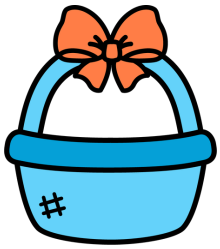
cups



Bin

C2

backpacks



Bin

D1

baskets



Bin

D2

keys

PREVIEW

My name _____

Put each label on its bin. Write the item and the bin code.

1		the item	goes in bin	
2		the item	goes in bin	
3		the item	goes in bin	
4		the item	goes in bin	
5		the item	goes in bin	
6		the item	goes in bin	
7		the item	goes in bin	
8		the item	goes in bin	

PREVIEW

Box 3 order cards, building. Print, cut, laminate.

Preview · Print Path Social

Order 1


3 books

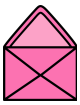

2 notebooks


1 rubber stamp

Order 2


4 keys


2 markers


3 envelopes

Order 3


6 hammers


1 bag


1 backpack

Order 4


5 boxes


4 cups


2 notebooks

Order 5

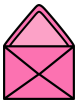

2 rubber stamps


6 books


3 baskets

Order 6


1 marker


5 envelopes


4 keys

Order 7


4 hammers


3 bags


2 boxes

Order 8


6 backpacks


2 cups


4 baskets

PREVIEW

My name _____

Pack each order. Write how many.

Order 1



[ ] + [ ] + [ ] = [ ] ○ packed

Order 2



[ ] + [ ] + [ ] = [ ] ○ packed

Order 3



[ ] + [ ] + [ ] = [ ] ○ packed

Order 4



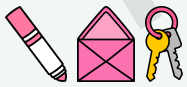
[ ] + [ ] + [ ] = [ ] ○ packed

Order 5



[ ] + [ ] + [ ] = [ ] ○ packed

Order 6



[ ] + [ ] + [ ] = [ ] ○ packed

Order 7



[ ] + [ ] + [ ] = [ ] ○ packed

Order 8



[ ] + [ ] + [ ] = [ ] ○ packed

PREVIEW

Blank label strips. Print, cut, laminate.

Preview · Bright Path Sped

1	_____	Bin ____
2	_____	Bin ____
3	_____	Bin ____
4	_____	Bin ____
5	_____	Bin ____
6	_____	Bin ____
7	_____	Bin ____
8	_____	Bin ____

PREVIEW

Answer Key

Mail: card numbers for each bin. Labels: bin code for each strip. Orders: the total.

Box 1: Sort the Mail (Same answers for starting and building. Page 12 and 13.)

Ana Reyes (12 Oak Street): cards 3, 5, 8, 11

Ben Cho (47 Pine Road): cards 1, 6, 10

Cal Diaz (8 Elm Lane): cards 4, 7, 12

Dee Park (230 Bay Avenue): cards 2, 9

Box 2: Match the Labels (Same answers for starting and building. Page 16.)

Strip 1: Bin C2 (backpacks)

Strip 2: Bin B1 (notebooks)

Strip 3: Bin D2 (keys)

Strip 4: Bin A1 (markers)

Strip 5: Bin B2 (envelopes)

Strip 6: Bin D1 (baskets)

Strip 7: Bin A2 (books)

Strip 8: Bin C1 (cups)

Building: bins E1 and E2 (hammers, boxes) get no strip. The starting set has bins A1 to D2 only.

Box 3: Count and Pack, starting (Order cards on page 21. Total = the counts added.)

Order 1: 3 + 2 = 5

Order 2: 1 + 3 = 4

Order 3: 2 + 4 = 6

Order 4: 5 + 2 = 7

Order 5: 1 + 2 = 3

Order 6: 4 + 4 = 8

Order 7: 2 + 5 = 7

Order 8: 3 + 3 = 6

Box 3: Count and Pack, building (Order cards on page 22. Total = the counts added.)

Order 1: 3 + 2 + 1 = 6

Order 2: 4 + 2 + 3 = 9

Order 3: 6 + 1 + 1 = 8

Order 4: 5 + 4 + 2 = 11

Order 5: 2 + 6 + 3 = 11

Order 6: 1 + 5 + 4 = 10

Order 7: 4 + 3 + 2 = 9

Order 8: 6 + 2 + 4 = 12

PREVIEW

Progress at a Glance

Student: _____

Color one square for each right answer on the first try and on the latest try. Put the two rows side by side to see what changed.

Box 1: Sort the Mail (12 in all)

First try ☐☐☐☐☐☐☐☐☐☐☐☐

Latest try ☐☐☐☐☐☐☐☐☐☐☐☐

First try date: _____ Latest try date: _____ Version: S or B

Box 2: Match the Labels (8 in all)

First try ☐☐☐☐☐☐☐☐

Latest try ☐☐☐☐☐☐☐☐

First try date: _____ Latest try date: _____ Version: S or B

Box 3: Count and Pack (8 in all)

First try ☐☐☐☐☐☐☐☐

Latest try ☐☐☐☐☐☐☐☐

First try date: _____ Latest try date: _____ Version: S or B

PREVIEW

What I notice

_____

_____

What the team decides next (the goal and the rule are yours to write)

_____

_____

Page for a Helper

For a paraprofessional, a sub or a volunteer running a box today

Student: _____ Box: _____ Version (circle or square): _____

Before the student starts

- ☐ The box has its lid label, the cards, the real items and one recording sheet.
- ☐ The student's name is at the top of the sheet.
- ☐ The answer key is on page 28. Keep it away from the student.

While the student works

- Let the student try first. Wait a few seconds before you say anything.
- Say only what is on the set-up page, such as "Look again. Read the name one more time."
- Do not move a card or an item for the student.
- If the student is stuck: _____

When the student is done

- ☐ Check each answer with the key. Mark the sheet with a check or a dot.
- ☐ Write how many were right on the data sheet (page 29). Write P if you gave a prompt.
- ☐ Put the cards, items and bags back so the box is ready for the next student.

What this student's team wants you to do about prompts

Notes for the teacher

PREVIEW